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Tender

## **HRMIS Software, Core HR, Managed Payroll and Recruitment System**

Dorset and Wiltshire Fire and Rescue Authority

F02: Contract notice

Notice identifier: 2024/S 000-019483

Procurement identifier (OCID): ocids-h6vhtk-047297

Published 25 June 2024, 4:52pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dorset and Wiltshire Fire and Rescue Authority

Five Rivers Health And Well-Being Centre Hulse Road, Salisbury SP1 3NR

Salisbury

#### **Email**

[alex.brown@dwfire.org.uk](mailto:alex.brown@dwfire.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKK - South West (England)

#### **Internet address(es)**

Main address

<https://www.dwfire.org.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/dwfire.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Other type

Fire Service

### **I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HRMIS Software, Core HR, Managed Payroll and Recruitment System

Reference number

DWFRS 2024/015

#### **II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

#### **II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

Dorset and Wiltshire Fire and Rescue Authority has a requirement for HR, Managed Payroll and Recruitment commercial off the shelf solution. The Authority is not looking to develop a new HR system with a supplier. The Authority proposes to enter into a contract with the Successful Bidder for a period of four years. The contract will commence on 1st November 2024, or as near as possible to this date. The initial term will expire 30th September 2028. The Authority may extend the contract for further period(s) not exceeding six years (applied in three, two-year renewal periods).

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

**II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

**II.2.4) Description of the procurement**

HRMIS Software, Core HR, Managed Payroll and Recruitment System

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £1,860,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2024

End date

31 October 2028

This contract is subject to renewal

Yes

Description of renewals

The Authority proposes to enter into a contract with the Successful Bidder for a period of four years. The contract will commence on 1st November 2024, or as near as possible to this date. The initial term will expire 30th September 2028. The Authority may extend the contract for further period(s) not exceeding six years (applied in three, two-year renewal periods).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

N/A

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 July 2024

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 July 2024

Local time

10:00am

Place

<https://in-tendhost.co.uk/dwfire.aspx/Home>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2028

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dorset and Wiltshire Fire and Rescue Authority

Salisbury

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

As per ITT