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Tender

## **Supply and Delivery of Fresh Fish to Shetland Islands Council**

Shetland Islands Council

F02: Contract notice

Notice identifier: 2024/S 000-019419

Procurement identifier (OCID): ocids-h6vhtk-04726e

Published 25 June 2024, 12:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Shetland Islands Council

8 North Ness Business Park

Lerwick, Shetland

ZE1 0LZ

#### **Contact**

Catherine Wiseman

#### **Email**

[contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

#### **Telephone**

+44 1595807150

#### **Country**

United Kingdom

**NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.shetland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Supply and Delivery of Fresh Fish to Shetland Islands Council

Reference number

G/07/24

### **II.1.2) Main CPV code**

- 15211100 - Fresh fish fillets

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

Tenderers are invited to submit a Tender for the Supply and Delivery of Fresh Fish to Shetland Islands Council's catering facilities. The Council's catering facilities include Schools, AHS Halls of Residence, Care Homes, Islesburgh Cafe and Sella Ness Canteen.

### **II.1.5) Estimated total value**

Value excluding VAT: £544,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Various Council catering facilities located throughout the Shetland Islands.

### **II.2.4) Description of the procurement**

The type of contract to be awarded is a Multi-Supplier Framework Agreement for the Supply and Delivery of Fresh Fish to the Council. Acceptance on to the Framework does not guarantee orders. Only when the Council makes a call-off from the Framework, using

a standard Purchase Order form, will a contract for that requirement be concluded.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### **II.2.6) Estimated value**

Value excluding VAT: £544,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement period shall initially be for two years (24 months) from 1 August 2024 to 31 July 2026 with an option to extend for two further 12-month periods from 1 August 2026 to 31 July 2028.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Tenderers are required to complete the Single Procurement Document (Scotland) which is linked to the Contract Notice in order to demonstrate that they have the economic and financial standing, and technical or professional ability to provide the services or supplies described in the Invitation To Tender document.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 July 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

29 July 2024

Local time

12:00pm

Place

Office Headquarters, 8 North Ness Business Park, Lerwick, Shetland

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further Contract Notice will be due to be published in Spring / Summer 2028.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The Invitation To Tender Document, Single Procurement Document (SPD) and all supporting information as detailed in the Contract Notice must be fully completed and returned by Tender deadline date. Please refer to the Tender Submission Checklist.

The Framework Agreement shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=770317](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=770317).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:770317)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=770317](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=770317)

### **VI.4) Procedures for review**

**VI.4.1) Review body**

Lerwick Sheriff Court

King Erik Street

Lerwick, Shetland

ZE1 0DH

Email

[lerwick@scotcourts.gov.uk](mailto:lerwick@scotcourts.gov.uk)

Telephone

+44 1595693914

Country

United Kingdom