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Tender

## **Postal Services**

Sunderland City Council

F02: Contract notice

Notice identifier: 2022/S 000-019394

Procurement identifier (OCID): ocds-h6vhtk-03526a

Published 15 July 2022, 12:03pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Sunderland City Council

City Hall, Plater Way

Sunderland

SR1 3AD

#### **Contact**

Ms Issy Langley

#### **Email**

[issy.langley@sunderland.gov.uk](mailto:issy.langley@sunderland.gov.uk)

#### **Telephone**

+44 7825281831

#### **Country**

United Kingdom

**NUTS code**

UKC23 - Sunderland

**Internet address(es)**

Main address

<http://www.sunderland.gov.uk/>

Buyer's address

<http://www.sunderland.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.nepo.org](http://www.nepo.org)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.nepo.org](http://www.nepo.org)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Postal Services

Reference number

DN622657

#### **II.1.2) Main CPV code**

- 64000000 - Postal and telecommunications services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council requires a range of postal services which can be used to communicate externally with its residents and customers, the Contractor must provide a Hybrid Mail off site system for the delivery of hybrid mail, bulk mail, and physical mail.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 64000000 - Postal and telecommunications services

#### **II.2.3) Place of performance**

NUTS codes

- UKC23 - Sunderland

#### **II.2.4) Description of the procurement**

The Council requires a range of postal services which can be used to communicate externally with its residents and customers, the Contractor must provide a Hybrid Mail off

site system for the delivery of hybrid mail, bulk mail, and physical mail.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 August 2022

Local time

12:30pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 August 2022

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Council of the City of Sunderland

City Hall, Plater Way

Sunderland

SR1 3AD

Country

United Kingdom

Internet address

[www.sunderland.gov.uk](http://www.sunderland.gov.uk)