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Planning

## **Home and Electronics Employee Benefit Scheme**

Liverpool City Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-019388

Procurement identifier (OCID): ocds-h6vhtk-04725b

Published 25 June 2024, 10:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Liverpool City Council

Cunard Building, Water Street

Liverpool

L3 1DS

#### **Contact**

Ms Rachel Glynn

#### **Email**

[Rachel.Glynn@liverpool.gov.uk](mailto:Rachel.Glynn@liverpool.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.liverpool.gov.uk>

Buyer's address

<http://www.liverpool.gov.uk>

**I.3) Communication**

Additional information can be obtained from another address:

Liverpool City Council

Liverpool

**Email**

[rachel.glynn@liverpool.gov.uk](mailto:rachel.glynn@liverpool.gov.uk)

**Country**

United Kingdom

**Region code**

UKD - North West (England)

**Internet address(es)**

Main address

[www.liverpool.gov.uk](http://www.liverpool.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Home and Electronics Employee Benefit Scheme

Reference number

DN728190

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Liverpool City Council (LCC) are looking to engage the market for suppliers who are able to offer a Home and Electronic Employee Benefit Scheme, areas to consider but not exhaustive are:-

- Support with comms, policies and promotion of the scheme
- Online application portal, with an extensive selection of goods
- Streamlined approval/rejection process for LCC
- Quick turnaround on orders from employees
- Implementation support
- Minimal mark up for employees
- Possible risk mitigation insurance options in case of leavers

Please can you send [rachel.glynn@wrexham.gov.uk](mailto:rachel.glynn@wrexham.gov.uk) an overview of what you are able to offer by Monday 8th July 2024

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Liverpool City Council employees

### **II.2.4) Description of the procurement**

Liverpool City Council (LCC) are looking to engage the market for suppliers who are able to offer a Home and Electronic Employee Benefit Scheme, areas to consider but not exhaustive are:-

- Support with comms, policies and promotion of the scheme
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### **II.2.6) Estimated value**

Value excluding VAT: £250,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

This contract is subject to renewal

Yes

Description of renewals

LCC may add contract extension options

## **II.3) Estimated date of publication of contract notice**

5 August 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Please respond by 17:00 Monday 8th July 2024 to [rachel.glynn@liverpool.gov.uk](mailto:rachel.glynn@liverpool.gov.uk) with an overview of what you are able to offer