

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019388-2024>

Planning

Home and Electronics Employee Benefit Scheme

Liverpool City Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-019388

Procurement identifier (OCID): ocids-h6vhtk-04725b

Published 25 June 2024, 10:54am

Section I: Contracting authority

I.1) Name and addresses

Liverpool City Council

Cunard Building, Water Street

Liverpool

L3 1DS

Contact

Ms Rachel Glynn

Email

Rachel.Glynn@liverpool.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.liverpool.gov.uk>

Buyer's address

<http://www.liverpool.gov.uk>

I.3) Communication

Additional information can be obtained from another address:

Liverpool City Council

Liverpool

Email

rachel.glynn@liverpool.gov.uk

Country

United Kingdom

Region code

UKD - North West (England)

Internet address(es)

Main address

www.liverpool.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Home and Electronics Employee Benefit Scheme

Reference number

DN728190

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

Liverpool City Council (LCC) are looking to engage the market for suppliers who are able to offer a Home and Electronic Employee Benefit Scheme, areas to consider but not exhaustive are:-

- Support with comms, policies and promotion of the scheme
- Online application portal, with an extensive selection of goods
- Streamlined approval/rejection process for LCC
- Quick turnaround on orders from employees
- Implementation support
- Minimal mark up for employees
- Possible risk mitigation insurance options in case of leavers

Please can you send rachel.glynn@wrexham.gov.uk an overview of what you are able to offer by Monday 8th July 2024

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Liverpool City Council employees

II.2.4) Description of the procurement

Liverpool City Council (LCC) are looking to engage the market for suppliers who are able to offer a Home and Electronic Employee Benefit Scheme, areas to consider but not exhaustive are:-

- Support with comms, policies and promotion of the scheme
- Online application portal, with an extensive selection of goods
- Streamlined approval/rejection process for LCC
- Quick turnaround on orders from employees
- Implementation support
- Minimal mark up for employees
- Possible risk mitigation insurance options in case of leavers

Please can you send rachel.glynn@wrexham.gov.uk an overview of what you are able to offer by Monday 8th July 2024

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

LCC may add contract extension options

II.3) Estimated date of publication of contract notice

5 August 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Please respond by 17:00 Monday 8th July 2024 to rachel.glynn@liverpool.gov.uk with an overview of what you are able to offer