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Contract

## **QUB/2532/24 Contract for Employee Management Operator - USA**

Queen's University Belfast

F03: Contract award notice

Notice identifier: 2024/S 000-019385

Procurement identifier (OCID): ocids-h6vhtk-04555b

Published 25 June 2024, 10:44am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

Procurement Office, University Road

Belfast

BT7 1NN

#### **Email**

[f.toh@qub.ac.uk](mailto:f.toh@qub.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN06 - Belfast

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/queensuniversitybelfast/asp/Home>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

QUB/2532/24 Contract for Employee Management Operator - USA

Reference number

QUB/2532/24

#### **II.1.2) Main CPV code**

- 79630000 - Personnel services except placement and supply services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Global Student Recruitment Team at Queen's has overarching responsibility for delivering the University's international student recruitment targets, in conjunction with Faculty Student Recruitment Hubs. Over the past 5-year period, Queen's Global Student Recruitment Team presence has expanded and currently there is representation across a number of key regions. The University is keen to further expand its in-market network by embedding staff in the United States of America. The University therefore invites tenders for an Employee Management Operator who will provide a recruitment platform to employ an existing in-market representative and ensure full compliance with local employment legislation in the USA.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £800,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79630000 - Personnel services except placement and supply services

- 79631000 - Personnel and payroll services

### **II.2.3) Place of performance**

NUTS codes

- US - United States

### **II.2.4) Description of the procurement**

The Global Student Recruitment Team at Queen's has overarching responsibility for delivering the University's international student recruitment targets, in conjunction with Faculty Student Recruitment Hubs. Over the past 5-year period, Queen's Global Student Recruitment Team presence has expanded and currently there is representation across a number of key regions. The University is keen to further expand its in-market network by embedding staff in the United States of America. The University therefore invites tenders for an Employee Management Operator who will provide a recruitment platform to employ an existing in-market representative and ensure full compliance with local employment legislation in the USA.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: Yes

Description of options

The University reserves the right to extend the contract by up to a period of 60 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-013570](#)

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## **Section V. Award of contract**

### **Contract No**

QUB/2532/24

### **Title**

Employee Management Operator USA

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

SannamS4 Limited

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £800,000

Total value of the contract/lot: £800,000

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

Queen's University Belfast

Belfast

Country

United Kingdom

