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Tender

## **Virtual Internship Advanced Professional Degree**

Nottingham Trent University (NTU)

F02: Contract notice

Notice identifier: 2024/S 000-019378

Procurement identifier (OCID): ocds-h6vhtk-047256

Published 25 June 2024, 9:49am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nottingham Trent University (NTU)

50 Shakespeare Street

Nottingham

NG1 4FQ

#### **Contact**

Dean Scaife

#### **Email**

[dean.scaife@ntu.ac.uk](mailto:dean.scaife@ntu.ac.uk)

#### **Telephone**

+44 1158482921

#### **Country**

United Kingdom

**Region code**

UKF14 - Nottingham

**National registration number**

GB 277399933

**Internet address(es)**

Main address

[www.ntu.ac.uk](http://www.ntu.ac.uk)

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/128806>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=83032&B=NTU](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=83032&B=NTU)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=83032&B=NTU](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=83032&B=NTU)

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=83032&B=NTU](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=83032&B=NTU)

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Virtual Internship Advanced Professional Degree

Reference number

NTU/24/2666/DS

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Nottingham Trent University is seeking to appoint a Supplier to design and deliver an virtual internship opportunity scheme for students of the Nottingham Business School (NBS). Each academic year NBS delivers a 20-credit point personal development module to all level 5 (year 2) business school students (circa. 1800 students). The module runs for 12 weeks in the second semester (late January – May). Supplier will be required to attend a half a day student information event in October 2024. This will include recruiting students to the programme.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80300000 - Higher education services

### **II.2.3) Place of performance**

NUTS codes

- UKF14 - Nottingham

### **II.2.4) Description of the procurement**

Nottingham Trent University is seeking to appoint a Supplier to design and deliver an virtual internship opportunity scheme for students of the Nottingham Business School (NBS). Each academic year NBS delivers a 20-credit point personal development module to all level 5 (year 2) business school students (circa. 1800 students). The module runs for 12 weeks in the second semester (late January – May). Supplier will be required to attend a half a day student information event in October 2024. This will include recruiting students to the programme.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £400,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

2 years + 1 year + 1 year

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Deadline for Expression of Interest - 12 noon 25th July 2024

Deadline for Clarifications - 12 noon 25th July 2024

Tender Return Date - 12 noon 29th July 2024

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 29 September 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

29 July 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 Years

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

The Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom