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Tender

## **Environmental Enforcement Services**

West Northamptonshire Council

F02: Contract notice

Notice identifier: 2024/S 000-019291

Procurement identifier (OCID): ocds-h6vhtk-047220

Published 24 June 2024, 12:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Northamptonshire Council

One Angel Square

Northampton

#### **Email**

[procurement@westnorthants.gov.uk](mailto:procurement@westnorthants.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKF24 - West Northamptonshire

#### **Internet address(es)**

Main address

[www.westnorthants.gov.uk](http://www.westnorthants.gov.uk)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://in-tendhost.co.uk/wnc/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Environmental Enforcement Services

Reference number

WNC00000288

#### **II.1.2) Main CPV code**

- 90720000 - Environmental protection

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

West Northamptonshire Council wishes to invite tenders as a concession style contract for the supply of services to address environmental offences focussing on littering, fly

posting, Public Space Protection Order (PSPO) breaches and other environmental offences within the whole of West Northamptonshire. This procurement is being conducted in accordance with the Concession Contracts Regulations 2016. It is an income contract with no cost to the Council and is below the relevant procurement threshold. While the Council has decided to advertise on a voluntary basis, this does not represent a commitment to follow the official procurement procedure but will preserve the principles of fairness, transparency and act in a proportionate manner.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79715000 - Patrol services
- 90700000 - Environmental services
- 98000000 - Other community, social and personal services

#### **II.2.3) Place of performance**

NUTS codes

- UKF24 - West Northamptonshire

#### **II.2.4) Description of the procurement**

West Northamptonshire Council wishes to invite tenders as a concession style contract for the supply of services to address environmental offences focussing on littering, fly posting, Public Space Protection Order (PSPO) breaches and other environmental offences within the whole of West Northamptonshire. This procurement is being conducted in accordance with the Concession Contracts Regulations 2016. It is an income contract with no cost to the Council and is below the relevant procurement threshold. While the Council has decided to advertise on a voluntary basis, this does not represent a commitment to follow the official procurement procedure but will preserve the principles of fairness, transparency and act in a proportionate manner. Environmental crime offences are committed daily by members of the public throughout the whole of West Northamptonshire. The offences, which include littering and offences against the current Public Spaces Protection Orders (dogs) are enforced by a small team of

Neighbourhood Wardens and are complemented by a current external enforcement contract held by a third party. The contract will be provided on a no cost (concession) basis to support environmental crime work across the whole of West Northants, including enforcing the recently implemented Public Spaces Protection Orders. The successful Supplier will provide the Council with an agreed share of the income (the 'Concession Fee') from paid FPN's. The agreed share will be as per the percentage submission detailed in the tender response. The nature of this model means the Contract is 'scalable' and could be expanded if required with no financial cost to the Council. The contract will allow the option to expand the Services for example to include patrols in specified areas, waste and fly tipping enforcement and such other areas of enforcement. Further, the Contractor shall be aware that the Service could be reduced if the rate of issue of FPNs declines for any reason. Any amendments to the Services will be as specified by the Council and agreed by the contractor. The Services are to be managed in a flexible manner in order to respond to specific demands of the Council and changes to legislation or other guidance as appropriate. Full details relating to the Services are provided in the tender documents. Variant bids not offered. Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) may apply to this opportunity. The contract start date is anticipated to be 7th December 2024 for an initial period of 3 years (36 months) with the preferred Potential Supplier, with an option to extend for a further period or periods up to a maximum of 2 years in 12 month increments (3+1+1) making 60 months in total. Such extension will be at the Authority's discretion, after discussion with the contractor. If your organisation wishes to participate in this process, you need to register with In-Tend Portal. You will be unable to take part if you do not register. Please use the link below and follow the instructions on the website: <https://in-tendhost.co.uk/wnc.aspx/Home> Tenders must be returned via the Portal. The tender return date is midday on Monday 29th July 2024. Tenders received after this time and date will not be accepted. No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

## Description of renewals

The contract start date is anticipated to be 7th December 2024 for an initial period of 3 years (36 months) with the preferred Potential Supplier, with an option to extend for a further period or periods up to a maximum of 2 years in 12 month increments(3+1+1) making 60 months in total. Such extension will be at the Authority's discretion, after discussion with the contractor.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

This procurement is being conducted in accordance with the Concession Contracts Regulations 2016. It is an income contract with no cost to the Council and is below the relevant procurement threshold. While the Council has decided to advertise on a voluntary basis, this does not represent a commitment to follow the official procurement procedure but will preserve the principles of fairness, transparency and act in a proportionate manner. Applicants will be assessed as set out in the ITT documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 July 2024

Local time

12:00pm

Place

Northampton

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand, Holborn

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

This procurement is being conducted in accordance with the Concession Contracts Regulations 2016. It is below the relevant procurement threshold. While the Council has decided to advertise on a voluntary basis, this does not represent a commitment to follow the official procurement procedure but will preserve the principles of fairness, transparency and act in a proportionate manner.