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Tender

## **Culture and careers thematic analysis**

Health Education England

F02: Contract notice

Notice identifier: 2021/S 000-019249

Procurement identifier (OCID): ocds-h6vhtk-02d2a0

Published 9 August 2021, 9:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Health Education England

1st Floor, Blenheim House, Duncombe Street

Leeds

LS1 4PL

#### **Contact**

Mr Mark Gilbert

#### **Email**

[Mark.Gilbert@hee.nhs.uk](mailto:Mark.Gilbert@hee.nhs.uk)

#### **Telephone**

+44 0

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://hee.nhs.uk/>

Buyer's address

<https://hee.nhs.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Opportunities/Index?p=40bb618e-0a24-e611-8114-000c29c9ba21&v=2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Opportunities/Index?p=40bb618e-0a24-e611-8114-000c29c9ba21&v=2>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Culture and careers thematic analysis

Reference number

DN562297

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

HEE are looking for a supplier to help develop an online form that can be used to collate feedback and then analyse the data and produce specific insight.

Requirements

HEE requires the services of a specialist provider to administer a formal feedback process seeking views on the key questions outlined above. This will involve the receipt, management and analysis of responses which will be via a multitude of routes. The successful applicant will have previous experience and success with managing and analysing feedback submissions.

The engagement and feedback process is anticipated to be launched In August and the deadline for submissions will be in October.

The successful bidder will be required to:

- (i) prepare and run an online form or portal to capture and manage the responses to the key questions posed;
- (ii) organise and present submissions to HEE in a clear and concise manner that is easy to use and interpret;
- (iii) provide high quality analysis of response submissions to identify common themes,

interdependencies, best practice evidence; and

(iv) synthesise, present and advise of key findings to HEE's Enhancing Generalist Skills project team in a detailed interim written report, including both qualitative and quantitative analysis.

(v) Production of a final report once findings from interim written report have been tested with national focus groups. Feedback from national focus groups to be analysed and included in final report with defined outputs/findings.

The successful bidder will develop and administer the online form or portal used to capture feedback responses. This will be hosted on HEE's website.

As the successful bidder will be handling submissions on behalf of HEE, they will be required to capture, store, process and destroy personal identifiable information. The successful bidder will be required at all times strictly adhere to HEE's data security policies and protocols, and in accordance with the provisions of the General Data Protection Regulations (GDPR), as outlined in the Data Protection Act (2018).

The successful bidder will be expected to rapidly familiarise themselves with the policy context of the Enhancing Generalist skills programme and feedback received from respondents to provide clear, high-quality analysis. This will involve regular liaison with the clinical directors, clinical advisors and programme professionals within the Medical Education Reform Programme (MERP).

The successful bidder may be required to attend meetings of the Enhancing Generalist Skills programme including the Assurance Board, who will provide expert advice and oversight throughout the consultation process.

Bidders can access the opportunity by clicking on the following links.

<https://procontract.due-north.com/Opportunities/Index?p=40bb618e-0a24-e611-8114-000c29c9ba21&v=2>

#### **II.1.5) Estimated total value**

Value excluding VAT: £50,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

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(iii) provide high quality analysis of response submissions to identify common themes, interdependencies, best practice evidence; and

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

30 August 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Health Education England

1st Floor, Blenheim House, Duncombe Street

Leeds

LS1 4PL

Email

[mark.gilbert@hee.nhs.uk](mailto:mark.gilbert@hee.nhs.uk)

Country

United Kingdom

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