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Tender

Web Design and Development Agency

Centre For Process Innovation

F02: Contract notice

Notice identifier: 2024/S 000-019213

Procurement identifier (OCID): ocds-h6vhtk-0471f6

Published 21 June 2024, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

Centre For Process Innovation

Discovery 2, William Armstrong Way, NETPark

Sedgefield

TS21 3FH

Email

e-tendering@uk-cpi.com

Telephone

+44 01740625716

Country

United Kingdom

NUTS code

UKC1 - Tees Valley and Durham

Internet address(es)

Main address

<https://in-tendhost.co.uk/uk-cpi/aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/uk-cpi/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Research and Development

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Web Design and Development Agency

Reference number

3036

II.1.2) Main CPV code

- 72413000 - World wide web (www) site design services

II.1.3) Type of contract

Services

II.1.4) Short description

CPI are looking to appoint suitably experienced Contractor to provide CPI with Web Agency Services, to help maintain CPI's websites and servers. CPI expect that these services will be delivered remotely, however, there may be the odd occasion that the Contractor will need to work at a CPI site. In terms of the server management, it is expected that CPI will continue to maintain our own servers, however CPI may be willing to allow the Contractor server access and permissions as necessary for the delivery of maintenance services, but this will be done on a request basis. All design elements linked to the websites will need to be done in line with CPI Brand Guidelines. The Length of this contract will be 36 months, with the possibility of 2 x 12-month extension periods. These extension period will be awarded based on the Contractors performance.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC1 - Tees Valley and Durham

II.2.4) Description of the procurement

CPI are looking to appoint suitably experienced Contractor to provide CPI with Web Agency Services, to help maintain CPI's websites and servers. CPI expect that these services will be delivered remotely, however, there may be the odd occasion that the Contractor will need to work at a CPI site. In terms of the server management, it is expected that CPI will continue to maintain our own servers, however CPI may be willing to allow the Contractor server access and permissions as necessary for the delivery of maintenance services, but this will be done on a request basis. All design elements linked to the websites will need to be done in line with CPI Brand Guidelines. The Length of this contract will be 36 months, with the possibility of 2 x 12-month extension periods. These extension period will be awarded based on the Contractors performance.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

36 months initial duration with 2 additional 12 months period extension options at the discretion of the Authority.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Selection criteria as stated in the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 July 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

12 August 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

CPI

Redcar

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

As per the timetable relating to the Standstill period.