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Tender

## **Web Design and Development Agency**

Centre For Process Innovation

F02: Contract notice

Notice identifier: 2024/S 000-019213

Procurement identifier (OCID): ocds-h6vhtk-0471f6

Published 21 June 2024, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Centre For Process Innovation

Discovery 2, William Armstrong Way, NETPark

Sedgefield

TS21 3FH

#### **Email**

[e-tendering@uk-cpi.com](mailto:e-tendering@uk-cpi.com)

#### **Telephone**

+44 01740625716

#### **Country**

United Kingdom

#### **NUTS code**

UKC1 - Tees Valley and Durham

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/uk-cpi.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/uk-cpi.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Research and Development

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Web Design and Development Agency

Reference number

3036

**II.1.2) Main CPV code**

- 72413000 - World wide web (www) site design services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

CPI are looking to appoint suitably experienced Contractor to provide CPI with Web Agency Services, to help maintain CPI's websites and servers. CPI expect that these services will be delivered remotely, however, there may be the odd occasion that the Contractor will need to work at a CPI site. In terms of the server management, it is expected that CPI will continue to maintain our own servers, however CPI may be willing to allow the Contractor server access and permissions as necessary for the delivery of maintenance services, but this will be done on a request basis. All design elements linked to the websites will need to be done in line with CPI Brand Guidelines. The Length of this contract will be 36 months, with the possibility of 2 x 12-month extension periods. These extension period will be awarded based on the Contractors performance.

**II.1.5) Estimated total value**

Value excluding VAT: £250,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.3) Place of performance**

NUTS codes

- UKC1 - Tees Valley and Durham

**II.2.4) Description of the procurement**

CPI are looking to appoint suitably experienced Contractor to provide CPI with Web Agency Services, to help maintain CPI's websites and servers. CPI expect that these services will be delivered remotely, however, there may be the odd occasion that the Contractor will need to work at a CPI site. In terms of the server management, it is expected that CPI will continue to maintain our own servers, however CPI may be willing to allow the Contractor server access and permissions as necessary for the delivery of maintenance services, but this will be done on a request basis. All design elements linked to the websites will need to be done in line with CPI Brand Guidelines. The Length of this contract will be 36 months, with the possibility of 2 x 12-month extension periods. These extension period will be awarded based on the Contractors performance.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

36 months initial duration with 2 additional 12 months period extension options at the discretion of the Authority.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 July 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

12 August 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

CPI

Redcar

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

As per the timetable relating to the Standstill period.