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Planning

Procurement for Annual Report Design

Border to Coast Pensions Partnership Ltd

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-019211

Procurement identifier (OCID): ocds-h6vhtk-02d27a

Published 9 August 2021, 2:14pm

Section I: Contracting authority

I.1) Name and addresses

Border to Coast Pensions Partnership Ltd

5th Floor, Toronto Square, Toronto Street

Leeds

LS1 2HJ

Contact

procurement@bordertocoast.org.uk

Email

procurement@bordertocoast.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

N/A

Internet address(es)

Main address

<https://www.bordertocoast.org.uk/>

Buyer's address

<https://www.bordertocoast.org.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Procurement for Annual Report Design

Reference number

DN560647

II.1.2) Main CPV code

- 79415200 - Design consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Border to Coast are looking for an agency to support the continuing evolution, design and production of our Annual Report and Responsible Investment & Stewardship reports.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Border to Coast are looking for an agency to support the continuing evolution, design and production of our Annual Report and Responsible Investment & Stewardship reports. This includes:

- Project management
- Content and creative concepts

- Design development
- Typesetting
- Proofreading
- Proofing
- Infographic design
- Artworking / image retouching
- Interactive PDF

The written content will initially be produced by Border to Coast.

Please register your interest in the Procurement for Annual Report Design by emailing procurement@bordertocoast.org.uk

The documentation required for the procurement process will be available via our Procurement Portal - Proactis at <https://procontract.due-north.com/register> in due course.

If you are not currently registered as a supplier, please do so now to avoid delays once the ITT is released. We suggest one primary contact is used per organisation. If there is a more appropriate contact within your organisation, please let us know.

Questions can submitted to procurement@bordertocoast.org.uk

The Invitation to Tender is expected to be issued on or around 13/09/2021

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

The initial contract is for a period of 3 years and is subject to an option to renew for two further periods of 1 year each (3+1+1).

II.3) Estimated date of publication of contract notice

13 September 2021

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No