This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/019211-2021">https://www.find-tender.service.gov.uk/Notice/019211-2021</a>

### **Planning**

# **Procurement for Annual Report Design**

Border to Coast Pensions Partnership Ltd

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-019211

Procurement identifier (OCID): ocds-h6vhtk-02d27a

Published 9 August 2021, 2:14pm

## **Section I: Contracting authority**

### I.1) Name and addresses

Border to Coast Pensions Partnership Ltd

5th Floor, Toronto Square, Toronto Street

Leeds

LS1<sub>2HJ</sub>

### **Contact**

procurement@bordertocoast.org.uk

#### **Email**

procurement@bordertocoast.org.uk

### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

### National registration number

N/A

### Internet address(es)

Main address

https://www.bordertocoast.org.uk/

Buyer's address

https://www.bordertocoast.org.uk/

### I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

Additional information can be obtained from the above-mentioned address

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Economic and financial affairs

## **Section II: Object**

## II.1) Scope of the procurement

### II.1.1) Title

Procurement for Annual Report Design

Reference number

DN560647

### II.1.2) Main CPV code

• 79415200 - Design consultancy services

#### II.1.3) Type of contract

Services

### II.1.4) Short description

Border to Coast are looking for an agency to support the continuing evolution, design and production of our Annual Report and Responsible Investment & Stewardship reports.

### II.1.6) Information about lots

This contract is divided into lots: No.

### II.2) Description

### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

### II.2.4) Description of the procurement

Border to Coast are looking for an agency to support the continuing evolution, design and production of our Annual Report and Responsible Investment & Stewardship reports. This includes:

- Project management
- Content and creative concepts

- Design development
- Typesetting
- Proofreading
- Proofing
- · Infographic design
- Artworking / image retouching
- Interactive PDF

The written content will initially be produced by Border to Coast.

Please register your interest in the Procurement for Annual Report Design by emailing <a href="mailto:procurement@bordertocoast.org.uk">procurement@bordertocoast.org.uk</a>

The documentation required for the procurement process will be available via our Procurement Portal - Proactis at <a href="https://procontract.due-north.com/register">https://procontract.due-north.com/register</a> in due course.

If you are not currently registered as a supplier, please do so now to avoid delays once the ITT is released. We suggest one primary contact is used per organisation. If there is a more appropriate contact within your organisation, please let us know.

Questions can submitted to <a href="mailto:procurement@bordertocoast.org.uk">procurement@bordertocoast.org.uk</a>

The Invitation to Tender is expected to be issued on or around 13/09/2021

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

The initial contract is for a period of 3 years and is subject to an option to renew for two further periods of 1 year each (3+1+1).

### II.3) Estimated date of publication of contract notice

13 September 2021

# **Section IV. Procedure**

# **IV.1) Description**

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No