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Tender

Inicio Educational Trust - Cleaning Tender

Inicio Educational Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-019181

Procurement identifier (OCID): ocds-h6vhtk-050d57

Published 6 May 2025, 4:05pm

Scope

Description

The successful tenderer will be required to provide cleaning services to all 8 Primary Schools within Inicio Educational Trust.

The contract term being tendered is for just under 2 years, from 20/10/2025 - 30/08/2027. There is an option for a further extension period for up to three additional years to 30/08/2030. The initial term of the contract is set such that this aligns with the expiry of the Secondary school cleaning contracts. This allows the option to either tender as a whole Trust at this point, or for this Primary school contract to be extended for a further 3 years.

The contract offers an excellent opportunity to review and propose enhancements to the current cleaning services at the schools. This includes both core term time cleaning and periodic deep cleaning throughout the year.

The schools are keen to secure a high quality cleaning service whereby its students are able to enjoy excellence in education, supported by excellently kept facilities.

The schools expect both a tightly managed service and high levels of productivity to be delivered by the cleaning staff at all times. The schools expect a management style delivered by the successful contractor that supports, encourages and develops the cleaning staff.

The Trust is not obliged to accept the lowest price submitted for this tender, rather the Trust is keen to secure best value from this contract and to deliver best value to its students. Innovative and creative ideas as to how the cleaning services can be developed and improved, will be welcomed. The Trust seeks a contractor that is keen to work in partnership and who will deliver to its highest abilities, at all times. Please note this is a growing Trust and any other schools that may join the Trust during the tenure of this new cleaning contract may, at the Trust's discretion, be added to this contract.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Chislehurst:-School-cleaning-services./73SUNRCWD8>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/73SUNRCWD8>

Total value (estimated)

- £1,420,538 excluding VAT
- £1,704,645 including VAT

Above the relevant threshold

Contract dates (estimated)

- 20 October 2025 to 1 September 2027
- Possible extension to 1 September 2030
- 4 years, 10 months, 13 days

Description of possible extension:

The contract may be extended from 31/08/2027 for up to a maximum of 3 years to 31/08/2030

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKJ4 - Kent

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

6 June 2025, 1:00pm

Submission type

Tenders

Deadline for requests to participate

6 June 2025, 1:00pm

Submission address and any special instructions

<https://www.delta-esourcing.com/respond/73SUNRCWD8>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

20 September 2025

Award criteria

Name	Description	Type	Weighting
Criterion 2	Long criteria description	Quality	65%
Criterion 1	Long criteria description	Price	35%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

This procurement will be run under the Competitive Flexible Procedure. This will follow a two stage approach, with stage 1 being the Procurement Specific Questionnaire (PSQ). Here a minimum of 5 candidates (or less, in the event less than 5 meet the minimum criteria) and a maximum of 10 candidates, will progress to stage 2. Any selection of tenderers will be based solely on the criteria set out for the procurement and a minimum score of 60% must be achieved. Full details are available within the PSQ instructions document.

Step 2 will be the Invitation To Tender (ITT) after shortlisting where the evaluation of tender response will be set as 35% price and 65% quality. Please note this is a growing Trust and any other schools that may join the Trust during the tenure of this new cleaning

contract may, at the Trust's discretion, be added to this contract.

Contracting authority

Inicio Educational Trust

- Public Procurement Organisation Number: PLCW-6864-PMVP

St.Nicolas Lane, Logs Hill

Chislehurst

BR7 5LJ

United Kingdom

Email: tenders@rivapartnership.co.uk

Region: UKI61 - Bromley

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

RIVA Partnership Ltd

Summary of their role in this procurement: TEST

- Public Procurement Organisation Number: PPWL-9222-MYRJ

Hones Business Park, 1 Waverley Lane

Farnham

GU9 8BB

United Kingdom

Contact name: Rachel OGrady

Telephone: 07887915213

Email: tenders@rivapartnership.co.uk

Region: UKJ25 - West Surrey

Contact organisation

Contact [Inicio Educational Trust](#) for any enquiries.