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Tender

## **Mole Valley District Council Affordable Housing Viability Consultancy Services**

Mole Valley District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-019158

Procurement identifier (OCID): ocids-h6vhtk-050d48

Published 6 May 2025, 3:29pm

### **Scope**

### **Description**

Mole Valley District Council (the Council) invites tenders for the provision of Affordable Housing Viability Consultancy Services as set out in these documents.

The Commencement Date for the delivery of the services is scheduled to be on 22nd July 2025 at 00:00 hours. The Contract will be awarded for a period of 3 years until 21st July 2028, with an option to extend for a further 1-year period subject to performance and the absolute discretion of the Council.

The Council is procuring this contract following an Open Procedure under the Council's Procurement Code and Contract Standing Orders. The Council will be awarding one Contract for the provision of all services detailed in the Specification.

### **Total value (estimated)**

- £86,666 excluding VAT

- £104,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 22 July 2025 to 22 July 2028
- Possible extension to 22 July 2029
- 4 years, 1 day

Description of possible extension:

1 x 12 months period

### **Main procurement category**

Services

### **CPV classifications**

- 66171000 - Financial consultancy services

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## **Submission**

### **Tender submission deadline**

3 June 2025, 1:00pm

## **Submission address and any special instructions**

### How to obtain the Tender Documents

Interested parties should register their interest in the project via the In-Tend website <https://in-tendhost.co.uk/sesharedservices.aspx/Tenders/Current>. The Tender documents can be accessed when logged into In-Tend by selecting 'View Details' on the relevant tender advert and clicking the 'Express Interest' tab. Once in the tender there are five tabs, namely 'Tender', 'ITT - documents', 'Correspondence', 'Clarifications' and 'History'.

Select the 2nd tab (ITT - documents) where you will find useful information under 'Tender Details'. Continue to scroll down to the heading 'Tender Documents Received' where you will be able to view / download the documents. Please download all the documents and read very carefully.

### Opting In and Opting Out

Please note you are required to 'Opt In' before you can access the 'My tender Return' to start populating your response.

The 'Opt Out' functionality will also be available throughout the duration of the tender process. Opting out will give you the option of declaring you no longer want to receive any further communication in relation to this tender along with the opportunity of providing comments and feedback for this decision.

You can choose to 'Opt In' at any time during the tender process if you initially decided to 'Opt Out'.

### Further Guidance

In addition, guidance on how to participate in a tender, download and upload documents / returns and if required, register your company (free of charge) can be found on the In-tend site under the 'Help' or 'Information for Suppliers' buttons.

### Receiving Notification Emails

To ensure you receive email alerts and notifications from our system, please add the email domain '@in-tendorganiser.co.uk' to your Safe Senders list.

## **Tenders may be submitted electronically**

Yes

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Mole Valley District Council

- Public Procurement Organisation Number: PLXW-3796-VTMW

Pippbrook

Dorking

RH4 1SJ

United Kingdom

Email: [procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

Region: UKJ26 - East Surrey

Organisation type: Public authority - sub-central government