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Tender

RfP: Developing a training course on inclusive climate action

C40 Cities Climate Leadership Group, Inc.

F02: Contract notice

Notice identifier: 2022/S 000-019146

Procurement identifier (OCID): ocds-h6vhtk-035173

Published 13 July 2022, 12:16pm

Section I: Contracting authority

I.1) Name and addresses

C40 Cities Climate Leadership Group, Inc.

120 Park Ave, Floor 23

New York

10017

Email

fhanisch@c40.org

Telephone

+1 6463249209

Country

United States

NUTS code

US - United States

Internet address(es)

Main address

www.c40.org

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA41129

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.c40.org/wp-content/uploads/2022/07/RfP-ICA-All-Staff-Training.docx.pdf>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.c40.org/wp-content/uploads/2022/07/RfP-ICA-All-Staff-Training.docx.pdf>

I.4) Type of the contracting authority

Other type

NGO

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

RfP: Developing a training course on inclusive climate action

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

C40 is seeking consultancy services to support the

development of an ICA training for C40's wider staff. Established in 2018, C40's Inclusive Climate Programme programme has

substantially grown both in terms of team size and mission over the past few

years. While ICA is now deeply embedded in C40's current business plan and

Leadership Standards, there is a need to increase awareness and understanding

of the key concepts around equity and inclusion (E&I) in climate action among

C40 staff.

II.1.5) Estimated total value

Value excluding VAT: 25,000 USD

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- US - United States

II.2.4) Description of the procurement

C40 is seeking consultancy services to support the development of an ICA training for C40's wider staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in days

40

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Criteria used for evaluating proposals:

Specific Technical Expertise. The successful applicant will need to demonstrate in-depth knowledge of inclusive climate action and ability to convey these concepts to a non-specialist audience.

Quality of Staffing Proposal. The successful applicant will need to have team members with suitable experience and qualifications to address the elements of the scope.

Project Management Experience. The Supplier will be working on a large project as part of a multidisciplinary team. The successful applicant will need to demonstrate their capacity to manage such a dense project.

Alignment with C40's goals, including on equity: C40 is looking to appoint an organisation that shares our values and is grounded in the context of the local community. Ten percent of the evaluation will focus on these factors. Organisations that are based in the global south are strongly encouraged to apply.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 August 2022

Local time

9:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

1 August 2022

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

(MT Ref:226780)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>