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Tender

## **RfP: Developing a training course on inclusive climate action**

C40 Cities Climate Leadership Group, Inc.

F02: Contract notice

Notice identifier: 2022/S 000-019146

Procurement identifier (OCID): ocids-h6vhtk-035173

Published 13 July 2022, 12:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

C40 Cities Climate Leadership Group, Inc.

120 Park Ave, Floor 23

New York

10017

#### **Email**

[fhanisch@c40.org](mailto:fhanisch@c40.org)

#### **Telephone**

+1 6463249209

#### **Country**

United States

#### **NUTS code**

US - United States

**Internet address(es)**

Main address

<http://www.c40.org>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA41129](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA41129)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.c40.org/wp-content/uploads/2022/07/RfP-ICA-All-Staff-Training.docx.pdf>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.c40.org/wp-content/uploads/2022/07/RfP-ICA-All-Staff-Training.docx.pdf>

**I.4) Type of the contracting authority**

Other type

NGO

**I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RfP: Developing a training course on inclusive climate action

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

C40 is seeking consultancy services to support the

development of an ICA training for C40's wider staff. Established in 2018, C40's Inclusive Climate Programme programme has

substantially grown both in terms of team size and mission over the past few

years. While ICA is now deeply embedded in C40's current business plan and

Leadership Standards, there is a need to increase awareness and understanding

of the key concepts around equity and inclusion (E&I) in climate action among

C40 staff.

#### **II.1.5) Estimated total value**

Value excluding VAT: 25,000 USD

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- US - United States

#### **II.2.4) Description of the procurement**

C40 is seeking consultancy services to support the development of an ICA training for C40's wider staff.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days

40

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Criteria used for evaluating proposals:

**Specific Technical Expertise.** The successful applicant will need to demonstrate in-depth knowledge of inclusive climate action and ability to convey these concepts to a non-specialist audience.

**Quality of Staffing Proposal.** The successful applicant will need to have team members with suitable experience and qualifications to address the elements of the scope.

**Project Management Experience.** The Supplier will be working on a large project as part of a multidisciplinary team. The successful applicant will need to demonstrate their capacity to manage such a dense project.

**Alignment with C40's goals, including on equity:** C40 is looking to appoint an organisation that shares our values and is grounded in the context of the local community. Ten percent of the evaluation will focus on these factors. Organisations that are based in the global south are strongly encouraged to apply.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 August 2022

Local time

9:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 August 2022

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

(MT Ref:226780)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>