

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019143-2025>

Tender

## External Audit

Nottingham College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-019143

Procurement identifier (OCID): ocds-h6vhtk-04f87c ([view related notices](#))

Published 6 May 2025, 3:09pm

## Scope

## Reference

NC/PROC/0295

## Description

Nottingham College is looking to tender for the External Audit Services for Financial Year ending 31 July 2025. The contract will be for an initial period of three years with two 12 month optional extensions.

## Total value (estimated)

- £225,000 excluding VAT
- £270,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 August 2025 to 31 July 2028
- Possible extension to 31 July 2030
- 5 years

Description of possible extension:

2 x optional 12 months extensions

## **Main procurement category**

Services

## **CPV classifications**

- 79212100 - Financial auditing services

## **Contract locations**

- UK - United Kingdom

---

## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Enquiry deadline**

12 May 2025, 5:00pm

### **Submission type**

Tenders

### **Tender submission deadline**

16 May 2025, 10:00am

### **Submission address and any special instructions**

<https://in-tendhost.co.uk/educationportal/aspx/Home/>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

19 May 2025

## Recurring procurement

Publication date of next tender notice (estimated): 1 March 2030

---

## Award criteria

Name	Type	Weighting
Quality	Quality	75%
Price	Price	25%

---

## Other information

### Payment terms

Invoices must quote a valid purchase order number and be emailed to:  
[Invoices@nottinghamcollege.ac.uk](mailto:Invoices@nottinghamcollege.ac.uk)

## Conflicts assessment prepared/revised

Yes

---

## Procedure

### Procedure type

Competitive flexible procedure

## **Competitive flexible procedure description**

The tender will consist of a two stage process.

Stage 1 is open to all Tenderers and will consist of passing the Procurement Specific Questionnaire and Stage 1 quality/price evaluation.

The three highest scoring Tenderers from Stage 1 will be invited to Stage 2 which will consist of a presentation.

The scores from the presentation will be added to the stage 1 scores to give an overall total score. The highest scoring tenderer will be awarded the contract.

## **Reduced tendering period**

Yes

Qualifying planned procurement notice - minimum 10 days

---

## **Documents**

### **Associated tender documents**

<https://in-tendhost.co.uk/educationportal/aspx/Home/>

### **Documents to be provided after the tender notice**

<https://in-tendhost.co.uk/educationportal/aspx/Home/>

## **Technical specifications to be met**

<https://in-tendhost.co.uk/educationportal/aspx/Home/>

---

## **Contracting authority**

### **Nottingham College**

- UK Register of Learning Providers (UKPRN number): 10004577
- Public Procurement Organisation Number: PTWD-4544-YHZX

The Adams Building, Stoney Street, the Lace Market

Nottingham

NG1 1NG

United Kingdom

Email: [Sarah.Walters@nottinghamcollege.ac.uk](mailto:Sarah.Walters@nottinghamcollege.ac.uk)

Website: <http://www.nottinghamcollege.ac.uk/>

Region: UKF14 - Nottingham

Organisation type: Public authority - sub-central government