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Planning

Bereavement Services

Leeds City Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-019141

Procurement identifier (OCID): ocids-h6vhtk-0471bf

Published 21 June 2024, 11:04am

Section I: Contracting authority

I.1) Name and addresses

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

Contact

Megan Axall

Email

Megan.Axall@leeds.gov.uk

Telephone

+44 01133781056

Country

United Kingdom

Region code

UKE42 - Leeds

National registration number

171459162

Internet address(es)

Main address

<https://www.leeds.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104105>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uk.eu-supply.com/ctm/Supplier/Documents/Folder/87098>

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Bereavement Services

Reference number

ITS190213

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Leeds City Council is looking into a potential procurement to put in place future contractual arrangements for suitably qualified and experienced organisations to deliver a digital system that can support the work of the Bereavement Services unit within the council.

This includes specific functions like:

- Recording of funeral activity and production of formal documents and certificates
- Funeral booking
- Cemetery and crematorium management
- Memorial recording and management
- Customer service support
- Financial processing / income collection

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems
- 72000000 - IT services: consulting, software development, Internet and support

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Leeds City Council is looking into a potential procurement to put in place future contractual arrangements for suitably qualified and experienced organisations to deliver a digital system that can support the work of the Bereavement Services unit within the council.

This includes specific functions like:

- Recording of funeral activity and production of formal documents and certificates
- Funeral booking
- Cemetery and crematorium management
- Memorial recording and management
- Customer service support
- Financial processing / income collection

Please see document attached to this PIN, complete and return this to its.procurement@leeds.gov.uk

II.3) Estimated date of publication of contract notice

22 June 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Please see document attached to this PIN, complete and return this to its.procurement@leeds.gov.uk