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Tender

Change Management Consultancy for the Information Commissioners Office

Information Commissioner's Office

F02: Contract notice

Notice identifier: 2021/S 000-019115

Procurement identifier (OCID): ocds-h6vhtk-02d21a

Published 6 August 2021, 6:15pm

Section I: Contracting authority

I.1) Name and addresses

Information Commissioner's Office

Wycliffe House, Water Lane

Wilmslow

SK9 5AF

Contact

James Tomlinson

Email

Procurement@ico.org.uk

Telephone

+44 3304146666

Country

United Kingdom

NUTS code

UKD6 - Cheshire

Internet address(es)

Main address

www.ico.org.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Wilmslow:-Business-and-management-consultancy-and-related-services./7374H9YRX3>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Non-Departmental Public Body

I.5) Main activity

Other activity

Regulator - Data Protection & FOI

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Change Management Consultancy for the Information Commissioners Office

II.1.2) Main CPV code

- 79400000 - Business and management consultancy and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The Information Commissioner wishes to establish a panel of four to eight Management Consultants to support both the Executive Directorate for Strategic Change and Transformation, and the Commissioner's Executive team, to understand and then develop the organisation's operating model, with the agile development of outcome focused teams and governance, with a particular focus on supporting the delivery of her upstream activity.

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

II.2) Description

II.2.1) Title

Digital transformation

Lot No

1

II.2.2) Additional CPV code(s)

- 79400000 - Business and management consultancy and related services

II.2.3) Place of performance

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Cheshire

II.2.4) Description of the procurement

Digital transformation consultancy to support our new ways of working following the pandemic. Identifying strategic digital transformation activities and opportunities to support the development of the organisation and its new ways of working following the pandemic.

Providing expert knowledge to analyse information, draw conclusions and make smart, creative recommendations in the form of a written report or intellectual product for future action.

Developing concepts or processes where critical judgment on behalf of the consultancy is required to develop a recommended course for the Information Commissioner.

Providing expert advice on the professional matters outlined above.

Carrying out research projects, attitudinal surveys, feasibility studies and fact finding workshops or interviews, where recommendations are the result.

Developing or designing frameworks or processes.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Beyond the initial 36 months, extension of a further 12 month period if required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/7374H9YRX3>

II.2) Description

II.2.1) Title

Organisational Development and Culture Change

Lot No

2

II.2.2) Additional CPV code(s)

- 79400000 - Business and management consultancy and related services

II.2.3) Place of performance

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Cheshire

II.2.4) Description of the procurement

Consultancy support for Organisational Development and Culture Change - the establishment of high performing, data informed project or outcome based teams to deliver discrete work, including upstream work supporting our role as a horizontal regulator.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £120,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Beyond the initial 36 months, extension of a further 12 month period if required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Leadership Development, Coaching and Training

Lot No

3

II.2.2) Additional CPV code(s)

- 79998000 - Coaching services

II.2.3) Place of performance

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Cheshire

II.2.4) Description of the procurement

Executive coaching and leadership development support. Providing executive level coaching, with coaches fully experienced in the regulatory environment.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Beyond the initial 36 months, extension of a further 12 month period if required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Succession Planning

Lot No

4

II.2.2) Additional CPV code(s)

- 79400000 - Business and management consultancy and related services

II.2.3) Place of performance

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Cheshire

II.2.4) Description of the procurement

Design and deliver a succession planning programme for our Executive Directors and Directors which would include the initial review of roles, developing the skills assessment and scoping the development programme.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £80,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Beyond the initial 36 months, extension of a further 12 month period if required.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 September 2021

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 September 2021

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Wilmslow:-Business-and-management-consultancy-and-related-services./7374H9YRX3>

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GO Reference: GO-202186-PRO-18698298

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

High Court of England and Wales

The Strand, London

London

WC2A 2LL

Country

United Kingdom