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Tender

Transported School Meal Deliveries

Aberdeen City Council
The Highland Council
Aberdeenshire Council

F02: Contract notice

Notice identifier: 2021/S 000-019106

Procurement identifier (OCID): ocds-h6vhtk-02d211

Published 6 August 2021, 5:15pm

Section I: Contracting authority

I.1) Name and addresses

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

gordon.duncan@highland.gov.uk

Telephone

+44 1463702670

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231

I.1) Name and addresses

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5NX

Email

gordon.duncan@highland.gov.uk

Telephone

+44 1463702670

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highland.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045

I.1) Name and addresses

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

gordon.duncan@highland.gov.uk

Telephone

+44 1463702670

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Transported School Meal Deliveries

Reference number

000-UTEW6462

II.1.2) Main CPV code

- 60120000 - Taxi services

II.1.3) Type of contract

Services

II.1.4) Short description

Aberdeen City Council, Aberdeenshire Council and the Highland Council are collaborating together to tender their requirements for transportation of school meals. Primarily, the Councils require meals that are cooked in a main school kitchen to be collected, transported and delivered to another school which does not have sufficient catering facilities. Tenderers are able to tender individually or for all 3 Councils.

II.1.5) Estimated total value

Value excluding VAT: £948,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

The Highland Council - Transported School Meal Deliveries

Lot No

3

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services
- 55524000 - School catering services
- 55520000 - Catering services
- 60000000 - Transport services (excl. Waste transport)

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

II.2.4) Description of the procurement

This Contract provides for Transported School Meals Delivery – the transportation of food containers from one Highland Council establishment to another.

Packed containers are to be collected from a designated kitchen and delivered to the designated delivery point in the receiving establishment at the time stated. Timely delivery is of critical importance to this contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £260,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended by up to 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Estimated value of this Contract is based on a 4 year period.

II.2) Description

II.2.1) Title

Aberdeenshire Council - Transported School Meal Deliveries

Lot No

2

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services
- 55524000 - School catering services
- 55520000 - Catering services
- 60000000 - Transport services (excl. Waste transport)

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire
- UKM5 - North Eastern Scotland

II.2.4) Description of the procurement

The requirement is for the provision of a school meal collection and delivery service, from school kitchens preparing meals to schools within Aberdeenshire that do not have a kitchen

Packed containers are to be collected from a designated kitchen and delivered to the designated delivery point in the receiving establishment at the time stated. Timely delivery is of critical importance to this contract.

The meals are packed into containers/boxes by the production kitchen and collected and delivered to the servery at set times each day, times must be adhered to meet schools' lunch service, however mealtimes may be changed during the period of the contract. The collection times are set to meet the target of serving a meal within one hour of the meal being packed for transport. Delivery to the Servery must be a minimum of 15 minutes prior

to serving time.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £528,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Yes there is the possibility to extend the contract for up to 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Estimated value of this Contract is based on a 4 year period

II.2) Description

II.2.1) Title

Aberdeen City Council - Transportation of School Meal Deliveries

Lot No

1

II.2.2) Additional CPV code(s)

- 60120000 - Taxi services
- 55524000 - School catering services
- 55520000 - Catering services
- 60000000 - Transport services (excl. Waste transport)

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

II.2.4) Description of the procurement

This requirement is for the provision of a school nursery meal collection and delivery service, from school kitchens preparing meals to school nurseries within Aberdeen city that do not have a kitchen.

Packed containers are to be collected from a designated kitchen and delivered to the designated delivery point in the receiving establishment at the time stated. Timely delivery is of critical importance to this contract.

The collection times are set to meet the target of serving a meal within one hour of the meal being packed for transport. Delivery to the designated delivery point of the receiving establishment, must be a minimum of 15 minutes prior to serving time.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £120,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Yes there is the possibility to extend the contract for up to 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated value of this contract is based on a 4 year period

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

All drivers and vehicles must be compliant with current legal requirements.

III.1.2) Economic and financial standing

List and brief description of selection criteria

The Council will use an independent credit scoring organisation, namely CreditSafe, to

conduct appropriate financial probity checks.

Result of Credit Report: If the Credit Report of any bidder contains a risk rating between Very High Risk – Moderate Risk, bidders will be given an opportunity to provide additional information which will be taken into account during the Council's assessment. Where it is considered that the additional supporting information does not provide evidence to the satisfaction of the Council that risk is mitigated, the bidder may be awarded a mark of fail and subsequently disqualified.

Tenderers must have the following levels of insurance in place

- Vehicle Insurance
- Employers Liability of 5m GBP
- Public Liability Insurance of 5m GBP for each and every claim.

Minimum level(s) of standards possibly required

Vehicle Insurance

- Vehicle Insurance
- Employers Liability of 5m GBP
- Public Liability Insurance of 5m GBP for each and every claim.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Tenderers are required to provide two examples of similar or equivalent experience within the last 3 years.

Minimum level(s) of standards possibly required

2 examples of providing similar or equivalent services within the last 3 years.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 September 2021

Local time

12:00pm

Place

INVERNESS, on-line

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2-4 years time

VI.3) Additional information

This is a collaborative Contract between Aberdeen City Council, Aberdeenshire Council and The Highland Council. By tendering for this opportunity, tenderers are NOT required to Service ALL three Councils. However if they have capacity to do so, they can submit a tender on that basis.

If tenderers are only looking to tender for ONE Council they can.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19352. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Please refer to the Contract Documents for more information.

(SC Ref:663219)

VI.4) Procedures for review

VI.4.1) Review body

Local Sheriff Court in each region relevant to the Council

TBC

Country

United Kingdom