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Tender

PAN2808 - Insurance and Claims Management Services

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-019089

Procurement identifier (OCID): ocds-h6vhtk-047198

Published 20 June 2024, 4:32pm

The closing date and time has been changed to:

26 July 2024, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

Contact

Mr Martin Grogan

Email

martin.grogan@leicester.gov.uk

Telephone

+44 1164545013

Country

United Kingdom

Region code

UKF - East Midlands (England)

Internet address(es)

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=d5b264af-042f-ef11-812c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=d5b264af-042f-ef11-812c-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PAN2808 - Insurance and Claims Management Services

Reference number

DN632693

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Leicester City Council proposes to enter into one or more Contracts for a maximum period of 60 months with the successful Supplier(s). The Insurance and Claims Management Services have been divided into the following Lots;

1. Property (including Computers, Contract Works, Business Interruption, Money and All Risks)
2. Industrial and Commercial Properties
3. Casualty (Combined Liability)
4. General Motor Fleet
5. Personal Accident & Travel
6. Engineering & Inspection
7. Fine Art & Museums

II.1.5) Estimated total value

Value excluding VAT: £11,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Property (including Computers, Contract Works, Business Interruption, Money and All Risks)

Lot No

1

II.2.2) Additional CPV code(s)

- 66513200 - Contractor's all-risk insurance services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Property (including Computers, Contract Works, Business Interruption, Money and All Risks)

General Properties including contents, fixtures and fittings, machinery, lifts etc. Please note that the Council's portfolio includes a diverse range of properties including offices, stores, depots, pavilions and public toilets and libraries

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to a further two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Industrial and Commercial Properties

Lot No

2

II.2.2) Additional CPV code(s)

- 66513200 - Contractor's all-risk insurance services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

All Industrial / Commercial Properties owned by or for which the council is responsible.

The Council has a number of commercial shops, offices, depots and small industrial units rented to local businesses.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to a further two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Casualty (Combined Liability)

Lot No

3

II.2.2) Additional CPV code(s)

- 66516400 - General liability insurance services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

This Lot incorporates the following classes of business:

- Employer's Liability
- Public and Products Liability
- Officials Indemnity
- Libel and Slander
- Professional Indemnity

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to a further two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

General Motor Fleet

Lot No

4

II.2.2) Additional CPV code(s)

- 66516100 - Motor vehicle liability insurance services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

This Lot incorporates the following classes of business:

- Main General Motor Fleet
- Vehicles Insured: Vehicles owned, leased and operated by the insured including vehicles on hire or loan for which the Insured becomes responsible.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to a further two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Personal Accident and Travel

Lot No

5

II.2.2) Additional CPV code(s)

- 66512100 - Accident insurance services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

This Lot incorporates the following class of business:

- Personal Accident and Travel – Main Policy

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to a further two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Engineering & Inspection

Lot No

6

II.2.2) Additional CPV code(s)

- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

This Lot incorporates the following classes of business:

- Engineering Insurance
- Engineering Inspection

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to a further two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Fine Art & Museums

Lot No

7

II.2.2) Additional CPV code(s)

- 66515200 - Property insurance services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

This Lot covers 'all risks' of accidental loss or damage including theft and in transit in respect of Gallery and Museum Exhibits of every description and/or Civic Insignia and regalia comprising silver and gold items and/or other historic pieces and/or Works of Art of whatsoever nature forming part of the Insured's collection and/or on loan.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to a further two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

22 July 2024

Local time

12:00pm

Changed to:

Date

26 July 2024

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 July 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Construction and Technology Court (Kings Bench Division)

Priority Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom