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Tender

## **PAN2808 - Insurance and Claims Management Services**

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-019089

Procurement identifier (OCID): ocds-h6vhtk-047198

Published 20 June 2024, 4:32pm

The closing date and time has been changed to:

**26 July 2024, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mr Martin Grogan

#### **Email**

[martin.grogan@leicester.gov.uk](mailto:martin.grogan@leicester.gov.uk)

**Telephone**

+44 1164545013

**Country**

United Kingdom

**Region code**

UKF - East Midlands (England)

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=d5b264af-042f-ef11-812c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=d5b264af-042f-ef11-812c-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PAN2808 - Insurance and Claims Management Services

Reference number

DN632693

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Leicester City Council proposes to enter into one or more Contracts for a maximum period of 60 months with the successful Supplier(s). The Insurance and Claims Management Services have been divided into the following Lots;

1. Property (including Computers, Contract Works, Business Interruption, Money and All Risks)
2. Industrial and Commercial Properties
3. Casualty (Combined Liability)
4. General Motor Fleet
5. Personal Accident & Travel
6. Engineering & Inspection
7. Fine Art & Museums

#### **II.1.5) Estimated total value**

Value excluding VAT: £11,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Property (including Computers, Contract Works, Business Interruption, Money and All Risks)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66513200 - Contractor's all-risk insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Property (including Computers, Contract Works, Business Interruption, Money and All Risks)

General Properties including contents, fixtures and fittings, machinery, lifts etc. Please note that the Council's portfolio includes a diverse range of properties including offices, stores, depots, pavilions and public toilets and libraries

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

## **system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further two years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Industrial and Commercial Properties

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66513200 - Contractor's all-risk insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

All Industrial / Commercial Properties owned by or for which the council is responsible.

The Council has a number of commercial shops, offices, depots and small industrial units rented to local businesses.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further two years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Casualty (Combined Liability)

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66516400 - General liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

This Lot incorporates the following classes of business:

- Employer's Liability
- Public and Products Liability
- Officials Indemnity
- Libel and Slander
- Professional Indemnity



## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further two years.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

General Motor Fleet

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 66516100 - Motor vehicle liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

This Lot incorporates the following classes of business:

- Main General Motor Fleet

- Vehicles Insured: Vehicles owned, leased and operated by the insured including vehicles on hire or loan for which the Insured becomes responsible.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further two years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Personal Accident and Travel

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 66512100 - Accident insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

This Lot incorporates the following class of business:

- Personal Accident and Travel – Main Policy

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further two years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Engineering & Inspection

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

This Lot incorporates the following classes of business:

- Engineering Insurance
- Engineering Inspection

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further two years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Fine Art & Museums

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 66515200 - Property insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

This Lot covers 'all risks' of accidental loss or damage including theft and in transit in respect

of Gallery and Museum Exhibits of every description and/or Civic Insignia and regalia comprising silver and gold items and/or other historic pieces and/or Works of Art of whatsoever nature forming part of the Insured's collection and/or on loan.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 45

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Long-Term Agreement is to be for an initial period of three years with an option to extend for up to a further two years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for up to a further two years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

22 July 2024

Local time

12:00pm

Changed to:

Date

26 July 2024

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



## **IV.2.7) Conditions for opening of tenders**

Date

22 July 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (Kings Bench Division)

Priority Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom