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Tender

## **Chelsea Academy~ Cleaning Tender**

Chelsea Academy

F02: Contract notice

Notice identifier: 2023/S 000-019074

Procurement identifier (OCID): ocds-h6vhtk-03dedc

Published 4 July 2023, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chelsea Academy

Lots Rd

London

SW10 0AB

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

<https://chelsea-academy.org/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/326SUS2ZEJ>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Chelsea Academy~ Cleaning Tender

**II.1.2) Main CPV code**

- 90919300 - School cleaning services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Chelsea Academy is a secondary school in Lots Road, London near Chelsea Harbour with 1,200 students on site across years 7 to 13.

#### **II.1.5) Estimated total value**

Value excluding VAT: £663,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

#### **II.2.4) Description of the procurement**

Chelsea Academy is a secondary school in Lots Road, London near Chelsea Harbour with 1,200 students on site across years 7 to 13. It was founded in 2009 and its award-winning building was completed and occupied in 2010. The Academy has a science specialism and has purpose-built science laboratories as well as excellent sports facilities, a theatre and a cafe area.

The tender project is seeking to appoint a Contractor whose flexibility, reliability, expertise and initiative will be welcomed for the provision of cleaning for the Academy building for the duration of term time (39 weeks/ 195 days) plus 4 weeks of periodic clearing outside of term time.

Currently cleaning takes place between 5.15am and 8.15am, with one cleaner working for 8 hours during the academy day Monday - Friday, but the Academy would be content to hear if a Contractor had other suggestions for timings. For term time cleaning, the Academy has a cleaning specification for the different areas and rooms but would wish the successful contractor to review this and make recommendations accordingly. For the 4 weeks of periodic cleaning during the Academy holidays the Academy will agree with the Contractor what will be cleaned and when.

The Academy's vision is 'Learning together to Flourish'. The Academy community is

diverse and inclusive and the Academy expects that learning will excite, inspire and challenge. Excellent standards of cleanliness, requiring an effective cleaning methodology, motivated cleaning staff and innovative cleaning equipment, are key to providing an inspiring learning environment for our students and staff to flourish.

The Academy's Mission to 'work hard, be kind, no excuses'. The Academy expects the successful tenderer to evidence through their bid how they will support this mission.

The contract being tendered is for three years in duration from 1 April 2023 to 31 March 2026 and will operate as a Guaranteed Performance Contract, with the successful Contractor offering the Academy a guaranteed return / cost per annum for the provision of cleaning services.

Whilst the Academy prioritises value for money as a key objective of the Competitive Tender Process, the Governing Body is not obliged to accept the lowest price. The value of the current contract for out-of-hours cleaning is:

?2022/23 academic year: £221k

Please be advised that this contract will be let on a 3 year fixed price basis.

The contract offered covers the scope for the provision of all cleaning services within the Academy, which currently includes 6 floors with a total of 15,017 sqm<sup>2</sup>.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £663,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/326SUS2ZEJ>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 August 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

2 October 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity. The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-London:-School-cleaning-services./326SUS2ZEJ>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/326SUS2ZEJ>

GO Reference: GO-202374-PRO-23334652

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Chelsea Academy

LONDON

Country

United Kingdom