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Tender

Fresh Dairy Products

APUC LIMITED

F02: Contract notice

Notice identifier: 2021/S 000-019045

Procurement identifier (OCID): ocds-h6vhtk-02d1d4

Published 6 August 2021, 1:42pm

Section I: Contracting authority

I.1) Name and addresses

APUC LIMITED

Unit 27, Stirling Business Centre, Wellgreen

STIRLING

FK82DZ

Contact

Louise Levens

Email

llevens@apuc-scot.ac.uk

Telephone

+44 1314428940

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.apuc-scot.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10402

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Fresh Dairy Products

Reference number

CAT1066 AP

II.1.2) Main CPV code

- 15500000 - Dairy products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Authority are seeking Contractor(s) for the provision of Fresh Dairy products to the Scottish Higher and Further Education sector. The Authority are seeking to obtain, through this tendering process, price normalisation for all Institutions within a Lot - regardless of size and demand.

The Authority are also seeking to gain a level of price normalisation across the Lots where no Lot is subsidised by a smaller or more geographically disperse Lot. A maximum of 3 Contractors will be appointed per lot.

II.1.5) Estimated total value

Value excluding VAT: £1,664,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 - North Highland & Western Isles

Lot No

1

II.2.2) Additional CPV code(s)

- 03333000 - Fresh cows' milk
- 15500000 - Dairy products

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Institutions located in the Highland and islands of Scotland

II.2.4) Description of the procurement

The scope of this agreement is the supply of a range of fresh dairy, consisting of a core list of products, including non-organic milk, organic milk, cream and crème fraîche and an additional non-core list of products such as organic cream, butter, cheese, yoghurts, eggs and fresh juice.

II.2.5) Award criteria

Quality criterion - Name: Technical Elements / Weighting: 45

Price - Weighting: 55

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months subject to satisfactory performance and continued Institutions requirements.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

II.2) Description

II.2.1) Title

Lot 2 - Aberdeen and Grampian

Lot No

2

II.2.2) Additional CPV code(s)

- 03333000 - Fresh cows' milk
- 15500000 - Dairy products

II.2.3) Place of performance

NUTS codes

- UKM5 - North Eastern Scotland

Main site or place of performance

Institutions based in Aberdeenshire and the Grampians Region of Mainland Scotland

II.2.4) Description of the procurement

The scope of this agreement is the supply of a range of fresh dairy, consisting of a core list of products, including non-organic milk, organic milk, cream and crème fraîche and an additional non-core list of products such as organic cream, butter, cheese, yoghurts, eggs and fresh juice.

II.2.5) Award criteria

Quality criterion - Name: Technical Element / Weighting: 45

Price - Weighting: 55

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

II.2) Description

II.2.1) Title

Lot 3 - Perth, Angus, Dundee and Fife

Lot No

3

II.2.2) Additional CPV code(s)

- 03333000 - Fresh cows' milk
- 15500000 - Dairy products

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City
- UKM72 - Clackmannanshire and Fife
- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Institutions based in Perth, Angus, Dundee and Fife on the Scottish Mainland

II.2.4) Description of the procurement

The scope of this agreement is the supply of a range of fresh dairy, consisting of a core list of products, including non-organic milk, organic milk, cream and crème fraîche and an additional non-core list of products such as organic cream, butter, cheese, yoghurts, eggs and fresh juice.

II.2.5) Award criteria

Quality criterion - Name: Technical Element / Weighting: 45

Price - Weighting: 55

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months in multiple extensions subject to satisfactory performance and continued Institutions requirements.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

II.2) Description

II.2.1) Title

lot 4 - Lot 4 - South East of Scotland (Stirling, Edinburgh, Lothian and Borders)

Lot No

4

II.2.2) Additional CPV code(s)

- 03333000 - Fresh cows' milk
- 15500000 - Dairy products

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian
- UKM75 - Edinburgh, City of

- UKM76 - Falkirk
- UKM77 - Perth & Kinross and Stirling
- UKM8 - West Central Scotland
- UKM91 - Scottish Borders

Main site or place of performance

Institutions based in Lot 4 - South East of Scotland (Stirling, Edinburgh, Lothian and Borders) on the Scottish Mainland

II.2.4) Description of the procurement

The scope of this agreement is the supply of a range of fresh dairy, consisting of a core list of products, including non-organic milk, organic milk, cream and crème fraîche and an additional non-core list of products such as organic cream, butter, cheese, yoghurts, eggs and fresh juice.

II.2.5) Award criteria

Quality criterion - Name: Technical Element / Weighting: 45

Price - Weighting: 55

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months in multiple extensions subject to satisfactory performance and continued Institutions requirements

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

II.2) Description

II.2.1) Title

Lot 5 - Greater Glasgow

Lot No

5

II.2.2) Additional CPV code(s)

- 03333000 - Fresh cows' milk
- 15500000 - Dairy products

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM84 - North Lanarkshire
- UKM95 - South Lanarkshire

Main site or place of performance

Institutions based in Greater Glasgow on the Scottish Mainland

II.2.4) Description of the procurement

The scope of this agreement is the supply of a range of fresh dairy, consisting of a core list of products, including non-organic milk, organic milk, cream and crème fraîche and an additional non-core list of products such as organic cream, butter, cheese, yoghurts, eggs and fresh juice.

II.2.5) Award criteria

Quality criterion - Name: Technical Element / Weighting: 45

Price - Weighting: 55

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

55

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months in multiple extensions subject to satisfactory performance and continued Institutions requirements

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

II.2) Description

II.2.1) Title

Lot 6 - Argyll, Renfrewshire & Ayrshire

Lot No

6

II.2.2) Additional CPV code(s)

- 03333000 - Fresh cows' milk
- 15500000 - Dairy products

II.2.3) Place of performance

NUTS codes

- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM92 - Dumfries & Galloway
- UKM93 - East Ayrshire and North Ayrshire mainland
- UKM94 - South Ayrshire

Main site or place of performance

Institutions based in Argyll, Renfrewshire & Ayrshire

II.2.4) Description of the procurement

The scope of this agreement is the supply of a range of fresh dairy, consisting of a core list of products, including non-organic milk, organic milk, cream and crème fraîche and an additional non-core list of products such as organic cream, butter, cheese, yoghurts, eggs and fresh juice.

II.2.5) Award criteria

Quality criterion - Name: Technical Element / Weighting: 45

Price - Weighting: 55

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months in multiple extensions subject to satisfactory performance and continued Institutions requirements

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

Please refer to question 4B.5 of the SPD and Economic and Financial standing section of the Contract Notice. Tenderers must confirm they can provide the following supporting evidence prior to award:

Employer's (Compulsory) Liability Insurance = 5 000 000 GBP

Product Liability Insurance = 5 000 000 GBP

Public Liability Insurance = 5 000 000 GBP

To demonstrate and evidence suitable economic standing, successful Contractors will be required to provide 2 years audited accounts, or equivalent if awarded the Framework Agreement.

Alternatively, if the Contractor is unable to provide the required accounting information, eg. a new business without the required accounts, then they will be required to provide a

bankers letter demonstrating their willingness to support the Contractors organisation over the term

of the Framework Agreement.

Please refer to 4B.6 of the SPD

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Submission of Management Information

Following commencement of the Framework Agreement, the Contractor will provide a performance report to the Authority on a quarterly basis to include spend by Institution under the Framework Agreement for the reporting period.

Contractors must provide the information on a quarterly basis, within 10 working days following the start of each quarter. Data must be uploaded to the website:

<http://ucsp.ac.uk/> using the template provided (template shall be provided during the lead-in period). The supplied template is the only format permissible and should contain Contractor name, tender reference, total net spend by institution each month. If there has been no

spend for the quarter, then this will still require you to log in and record a nil spend return.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 18

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 September 2021

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

1 September 2021

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 Months

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Form of Tender

Tenderers must sign the Form of Tender - Appendix A prior to award to confirm that their Tender Response is a complete, true and

accurate submission.

Sustain Supply Chain Code of Conduct

In partnership with Institutions, the Authority has developed a Sustain Supply Chain Code of Conduct- Appendix D which sets out its expected standards for its supply chain in social, ethical and environmental compliance. Tenderers must complete the Sustain Supply Chain Code of Conduct prior to award to assist in achieving its objectives.

Freedom of Information

Please confirm that you will be in a position to complete, prior to award, Appendix B - Freedom of Information (if applicable) in the Technical Questionnaire in PCS-Tender. This information should only be submitted if applicable at point of award. It is for information only and will not be scored.

Serious Organised Crime

Please complete "Appendix G - Declaration of Non-Involvement in Serious Organised Crime" in the Technical Questionnaire in

PCS-Tender. Tenderers must complete the Declaration of Non-Involvement in Serious Organised Crime. It is for information only and will not be scored but is a requirement of this tender and will be included in the contractual terms.

Human Trafficking & Labour Exploitation

Please complete "Appendix H - Declaration of Non-Involvement in Human Trafficking & Labour Exploitation" in the Technical

Questionnaire in PCS-Tender. Tenderers must complete the Declaration of Non-Involvement in Human Trafficking & labour Exploitation.

It is for information only and will not be scored but is a requirement of this tender and will be included in the contractual terms.

SCM Responsible Procurement Supply Chain Evaluation Tool: Section 1

Please complete "Appendix I - SCM Responsible Procurement Supply Chain Evaluation Tool: Section 1" in the Technical Questionnaire in PCS-Tender.

Tenderers must complete the SCM Responsible Procurement Supply Chain Evaluation Tool: Section 1. It is for information only and will not be scored but is a requirement of this tender and will be included in the contractual terms.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19256. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The Contractor will work with the Authority to deliver Community Benefits or social value where they are identifiable throughout the term of the Framework Agreement. Examples of Community Benefits or social value are providing training opportunities to staff and students, apprenticeships and investment in the local community.

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court House

Viewfield place

Stirling

FK1 1NH

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/stirling-sheriff-court-and-justice-of-the-peace-court>