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Tender

## **PRN2399 HR Consultancy Pay and Reward Services**

Choice Housing

F02: Contract notice

Notice identifier: 2023/S 000-019038

Procurement identifier (OCID): ocds-h6vhtk-03dec6

Published 4 July 2023, 3:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Choice Housing

Leslie Morrell House 37 - 41 May Street

Belfast

BT1 4DN

#### **Contact**

via eTendersNI messaging facility

#### **Email**

[corporate.procurement@choice-housing.org](mailto:corporate.procurement@choice-housing.org)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PRN2399 HR Consultancy Pay and Reward Services

#### **II.1.2) Main CPV code**

- 79416000 - Public relations services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Choice Housing Ireland Ltd (the Group) wish to avail of the services of an experienced and competent Pay and Reward specialist to carry out a comprehensive review of our reward framework and to make recommendations for any required modifications to the current model.

#### **II.1.5) Estimated total value**

Value excluding VAT: £30,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79416100 - Public relations management services
- 79416200 - Public relations consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland
- UKN0 - Northern Ireland

#### **II.2.4) Description of the procurement**

Choice Housing Ireland Ltd (the Group) wish to avail of the services of an experienced and competent Pay and Reward specialist to carry out a comprehensive review of our reward framework and to make recommendations for any required modifications to the current model.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £30,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Should the scope of works require adjustment which results in the project timeline being revised, an extension may be agreed between both parties.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 August 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 December 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

7 August 2023

Local time

12:30pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Courts of Justice in Northern Ireland

Royal Courts of Justice Chichester Street

Belfast

BT1 3JP

Country

United Kingdom