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Tender

## **Supply and Delivery of Double / Triple Glazed Units and Single Glazed Sheets**

Falkirk Council

F02: Contract notice

Notice identifier: 2024/S 000-019030

Procurement identifier (OCID): ocds-h6vhtk-03a623

Published 20 June 2024, 12:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Falkirk Council

The Foundry, 4 Central Park, Central Boulevard

Larbert

FK5 4RU

#### **Contact**

Corporate Procurement Unit

#### **Email**

[cpu@falkirk.gov.uk](mailto:cpu@falkirk.gov.uk)

#### **Telephone**

+44 1324506566

#### **Country**

United Kingdom

**NUTS code**

UKM76 - Falkirk

**Internet address(es)**

Main address

<http://www.falkirk.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00184](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Delivery of Double / Triple Glazed Units and Single Glazed Sheets

Reference number

TCC/005/23B

#### **II.1.2) Main CPV code**

- 44221111 - Double-glazed units

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Council propose to enter into a Framework Agreement for the Supply and Delivery of Double / Triple Glazed Units and Single Glazed Sheets to various locations within the Falkirk Council Area.

The Authority at all times reserves the right to award all, some, part or none of the agreement. It is intended that up to 5 Contractors are to be appointed.

#### **II.1.5) Estimated total value**

Value excluding VAT: £240,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 44221111 - Double-glazed units
- 14820000 - Glass

### **II.2.3) Place of performance**

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council Area

### **II.2.4) Description of the procurement**

Double / Triple Glazed Units and Single Glazed Sheets

Typical materials required include:

- Double Glazed Unit, including where required Gas Filled Sealed Unit (90% Argon, 10% Air)
- Triple Glazed Unit, including where required Gas Filled Sealed Unit (90% Argon, 10% Air)
- Single Glazed Sheets, 4mm / 6mm, Clear / Obscure / Toughened
- Single Glazed Sheets, Laminate
- Glazing Sundries

Please refer to ITT documentation and appendices, at Public Contracts Scotland portal.

Approximate framework term Lot Value 240 000 GBP

### **II.2.5) Award criteria**

Quality criterion - Name: A1 Timescale Management (8/25) / Weighting: 8

Quality criterion - Name: A2 Contract Management (6/25) / Weighting: 6

Quality criterion - Name: A3 Resources (6/25) / Weighting: 6

Quality criterion - Name: A4 Fair Work First (5/25) / Weighting: 5

Price - Weighting: 75

### **II.2.6) Estimated value**

Value excluding VAT: £240,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2024

End date

30 September 2028

This contract is subject to renewal

Yes

Description of renewals

Term 1st October 2024 to 30th June 2027 (with option for further extension up to 30 September 2028).

The contract may be extended beyond the Initial Term of 30/06/2027, at the Council's sole discretion, for a period up to 30/09/28 by the

Council giving the successful Participant not less than 1 month notice prior to the expiry of the Initial Term.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

It is a requirement of this tender that if the Bidder is UK based they must hold a valid registration with Companies House. Where the Bidder is UK based but not registered at Companies House they must be able to verify to the Council's satisfaction that they are trading from the address provided in the tender and under the Company name given.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The Selection Criteria is outlined in the online PCS Qualification Envelope (SPD):

Bidders will be required to state the annual turnover of the bidding entity for the last 3 years.

Where turnover information is not available for the time period requested, the bidder will be required to state the date on which they were set up / started trading.

A Creditsafe credit scoring check will be ran on registered Company Name and Company Number provided by the bidder. Where the resulting Credit Rating score is less than 30/100, the Bidder may be excluded from the tender process unless suitable financial information is provided that give satisfactory assurances to the Council regarding financial risk in appointing the bidder to the proposed Framework.

Minimum level(s) of standards possibly required

Public Contracts Regulations 2015 state that before awarding the contract, the Contracting Authority shall require the tenderer(s) to submit up to date supporting documents. This includes the insurance requirements stated in the Qualification Envelope (SPD within PCS):

Employer's (Compulsory) Liability Insurance = 10 000 000 GBP.

Product and Public Liability Insurance = 2 000 000 GBP.

Bidders who do not meet the criteria above may be excluded from further participation in this procurement exercise.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The Participant / Bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with ISO 45001:2018 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum. As outlined in PCS Qualification Envelope (SPD) section 1.74.1

OR

The Participant / Bidder must provide responses in relation to 4D.1.4 A through to K in the document SPD (Scotland) Standardised Statements v1.1

Minimum level(s) of standards possibly required

Any recorded fail shall result in your submission being non compliant and excluded from the process.

For details of any relevant weighted scoring methodology elements for online SPD PCS module Section / Part 4D, and for ITT Award Criteria, including how each individual element is scored, please refer to Scoring of Submissions, scorecard system within ITT documentation.

Only the information you provide specifically within the response to each question will be considered in evaluating your answer to that particular question. If supporting documentation is used in responding to a question, the documentation must be clearly referenced within the answer and the particular section within the attached document specified clearly.

Exclusion: Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please refer the ITT and related documentation on PCS portal.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-004759](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 July 2024

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**



Date

26 July 2024

Local time

11:00am

Place

Falkirk

Information about authorised persons and opening procedure

Tender Opening Committee comprising Council Procurement Adviser

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: January 2027

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Where required, scoring of Selection Criteria, including but not limited to Quality Assurance Schemes (SPD 4D) as outlined in the Qualification Envelope (SPD) on PCS portal, will be evaluated using the scorecard system detailed in the ITT document (Scoring of submissions).

Bidders in so far as they are known, are requested to list the details of any subcontractors they propose to use.

Bidders are advised to allow adequate time to submit their electronic response well in

advance of the closing time to avoid any last minute problems.

Please ensure you give sufficient time to attach all required documentation for your submitted response, via Public Contracts Scotland Portal in advance of deadline. We will not be able to accept any submissions after this deadline.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=765523](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=765523).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A summary of the expected community benefits has been provided as follows:

All Contractors on the Framework will be required to provide a period of six weeks paid work experience when the cumulative level of

spend detailed below is reached:

1st Opportunity: cumulative spend exceeds GBP 100 000

2nd Opportunity: cumulative spend exceeds GBP 200 000

3rd Opportunity: cumulative spend exceeds GBP 300 000

4th Opportunity: cumulative spend exceeds GBP 400 000

Please refer to ITT document, Schedule 6 for full details of Community Benefits

(SC Ref:765523)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=765523](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=765523)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Falkirk Sheriff Court and Justice of the Peace Court

Sheriff Court House, Main Street, Camelon

Falkirk

FK1 4AR

Country

United Kingdom

Internet address

<http://www.falkirk.gov.uk>