

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019024-2021>

Tender

## **01918 Online Learning Platform for the Scottish Prison Service (SPS)**

Scottish Prison Service

F02: Contract notice

Notice identifier: 2021/S 000-019024

Procurement identifier (OCID): ocds-h6vhtk-02c529

Published 6 August 2021, 12:25pm

The closing date and time has been changed to:

**9 September 2021, 2:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Prison Service

Calton House, 5 Redheughs Rigg

Edinburgh

EH12 9HW

#### **Contact**

Frances McGuire

#### **Email**

[frances.mcguire@sps.pnn.gov.uk](mailto:frances.mcguire@sps.pnn.gov.uk)

**Telephone**

+44 1313303773

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.sps.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00384](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at

<https://www.publictendersscotland.publiccontractscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

#### **I.4) Type of the contracting authority**

National or federal Agency/Office

#### **I.5) Main activity**

Public order and safety

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

01918 Online Learning Platform for the Scottish Prison Service (SPS)

Reference number

01918

#### **II.1.2) Main CPV code**

- 80420000 - E-learning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

SPS requires an Online Learning Platform for staff across the SPS estate. The platform shall be adapted to meet the needs of the Organisation with a learner centred approach to support our staff learning requirements to stay safe and compliant.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80420000 - E-learning services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

SPS has commenced this procurement process with the intention of awarding a contract.

An Invitation to Tender (ITT) including the Single Procurement Document (SPD) will be published by SPS and will be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is an option available within the contract to extend for a further 24 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Full details of SPS requirements are available within Schedule B - Specification which forms part of the the ITT. This can be found on PCS-T.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Bidders must pass the minimum standards sections of the SPD (Scotland). These will be evaluated on a pass/fail basis.

Bidders shall be registered and accredited hold ISO 14001 Environmental Management System; and ISO 9001 Quality Management System.

Bidders shall hold Cyber Essentials, ISO 27001 or equivalent.

Bidders shall be able to evidence a minimum of Public Liability insurance of GBP1m

Employers Liability insurance of GBP5m

Professional Indemnity insurance of GBP1m

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The supplier will be expected to provide assurances regarding Fair Work Practices (Living Wage) in respect of those engaged to provide the services.

The supplier will be expected to comply with the terms of the Data Protection Act 2018 in respect of the management & appropriate handling of personal data/medical records. This will include evidencing appropriate systems & processes to support compliance.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-015799](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

3 September 2021

Local time

12:00pm

Changed to:

Date

9 September 2021

Local time

2:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 September 2021

Local time

10:00am



---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

A bidders forum will take place via MS Teams dated 24th August 2021.

Full details will be issued in due course.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19337.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:662951)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court,

Edinburgh

EH1 1LB

Email

[Frances.McGuire@sps.pnn.gov.uk](mailto:Frances.McGuire@sps.pnn.gov.uk)

Country

United Kingdom