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Tender

One to One Executive Coaching

UNIVERSITY OF DERBY

F02: Contract notice

Notice identifier: 2022/S 000-018989

Procurement identifier (OCID): ocds-h6vhtk-0350d6

Published 12 July 2022, 9:34am

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF DERBY

Derby

DE22 1GB

Contact

Jeanne Withers

Email

procurement@derby.ac.uk

Country

United Kingdom

NUTS code

UKF - East Midlands (England)

Internet address(es)

Main address

<https://www.derby.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.derby.ac.uk

Additional information can be obtained from another address:

<https://ehih.fa.em2.oraclecloud.com>

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Main address

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Tenders or requests to participate must be submitted electronically via

<https://ehih.fa.em2.oraclecloud.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

One to One Executive Coaching

Reference number

PROC JW ITT 625

II.1.2) Main CPV code

- 79998000 - Coaching services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Derby are currently looking for external coaching organisation(s) with a substantial pool of qualified coaches to provide coaching to Senior Leaders across the organisation, through individual 1-1 executive coaching.

Suppliers will need to register as a prospective supplier on the University of Derby's Oracle portal. Links and user guides can be found on this site:

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/prospective-suppliers/>

The Tender will need to be submitted via the Oracle portal. Links and user guides can be found on this site:

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/existing-suppliers/>

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79998000 - Coaching services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

Main site or place of performance

University of Derby

II.2.4) Description of the procurement

Introduction:

The University of Derby are currently looking for external coaching organisation(s) with a substantial pool of qualified coaches to provide coaching to Senior Leaders across the organisation, through individual 1-1 executive coaching.

Scope:

We have undergone a period of unprecedented change in recent years, not only in our sector but politically, socially and economically, which has created challenges but also many opportunities for our Senior Leadership Teams.

We are ambitious for our students, our staff and our region, but equally need to be flexible and adaptable to the changing environment in which we operate. What is right for our students today may not be right tomorrow, and getting this right is most important for our future success. Over the next few years, the nature and pace of change is likely to accelerate even further, and the University therefore needs to be in the best possible position to thrive, in what we know will continue to be challenging circumstances.

We are committed to building our leadership capability and up and coming talent within the organisation. Therefore, a future development for 2022/23 will be the launch of a leadership and management development provision, supported by competences. Underpinning this will be 360 reviews and one to one coaching.

In order to meet these challenges, and as part of our wider internal Coaching and Mentoring Framework, we would like to work with external coaching provider(s) who can support our Senior Leaders through this period of culture change, uncertainty, and complex challenge, so that we may continue to deliver a high-performing culture.

The nature of the contract would be over a period of 4 years and on a demand-led basis where the coach would be called upon as and when required and matched accordingly.

Framework:

We would like to tender for a framework of suppliers (up to 20 suppliers) to join our external 'pool' of executive 1-1 coaches. There will be no guarantee of sessions as they will be held on a demand-led based on staff requirements and appropriate coach/UoD staff member matching.

The supplier must also have the flexibility to deliver the sessions face to face or virtually (the University platform is Teams). Face to face delivery is preferable, but the supplier must be able to determine an appropriate balance between the two.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 20

Objective criteria for choosing the limited number of candidates:

As per Form T1 Supplier Selection Questionnaire and Stage 2 Tender documents

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 20

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 August 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

9 September 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Chief Finance and Commercial Officer

University of Derby

Derby

DE22 1GB

Country

United Kingdom