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Tender

Training Services

Lewisham and Greenwich NHS Trust

F02: Contract notice

Notice identifier: 2023/S 000-018979

Procurement identifier (OCID): ocds-h6vhtk-03de96

Published 4 July 2023, 12:12pm

Section I: Contracting authority

I.1) Name and addresses

Lewisham and Greenwich NHS Trust

High Street

London

SE13 6LH

Contact

Mark Somerville

Email

mark.somerville@gstt.nhs.uk

Telephone

+44 2071887188

Country

United Kingdom

Region code

UKI44 - Lewisham and Southwark

Internet address(es)

Main address

<https://www.lewishamandgreenwich.nhs.uk>

Buyer's address

<https://www.health-family.force.com/s/Welcome>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Training Services

Reference number

ST22-P225

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority has a requirement for training and development activities for its staff. The training and development activities will fall into four separate categories (lots) and will cover:

Lot 1 - Mandatory Training

Lot 2 - Non-Mandatory Training

Lot 3 - Leadership and Management Training

Lot 4 - Ad-hoc Training to meet new emerging needs

This exercise is being run under the Light Touch Regime of the Public Contracts Regulations 2015

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

University Hospital Lewisham, Lewisham High Street, Lewisham, London SE13 6LH

II.2.4) Description of the procurement

The Authority has a requirement for training and development activities for its staff. The training and development activities will fall into four separate categories (lots) and will cover:

Lot 1 - Mandatory Training

This Lot covers training which must be undertaken by all Trust staff in areas including, but not limited to, conflict resolution, equality & diversity and safeguarding.

- Conflict Resolution/Violence & Aggression
- Conflict Resolution Enhanced
- Equality & Diversity
- Patient Manual Handling
- Prevent WRAP Level 3
- Safeguarding Adults Clinical Level 3

Lot 2 - Non-Mandatory Training

This Lot covers a range of short courses intended to build the Trust's capability base across all staff groups. The courses in this Lot focus, amongst other things, on medical terminology, emergency first aid at work, pension planning and sign language.

- Medical Terminology Level 2 and 3
- Emergency First Aid at Work Course HSE Approved
- Equality Impact Analysis (EIA) Workshop
- Handling Stress
- Introduction to Assertiveness
- Introduction to British Sign Language
- Mindfulness
- Minutes Made Easy
- Pension Planning Workshops
- Prince 2 Foundation
- Principles of Project Management
- Presentation Skills
- Report Writing Workshop

- Serious Incident Master Class
- Equality, Diversity, Inclusion for Managers
- Active Bystander
- LGBT+ and trans awareness
- Neurodiversity
- Anti-Racism
- Reverse Mentoring
- Bespoke activity

Lot 3 - Leadership and Management Training

This Lot covers a range of leadership and management and organisational development solutions including, but not limited to, project management team development, coaching and mentoring and managing a digital service.

- Project management
- Team development
- Coaching and mentoring
- Action learning
- Workplace mediation
- Quality tools
- Managing a digital service
- Leadership and Management skills
- Bespoke Management and Leadership activity
- Talent Management

Lot 4 - Ad-hoc Training to meet new emerging needs

This Lot covers any specific ad hoc training requirements that may be required by the Trust over the contract period to meet emerging needs.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see the tender documents

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see the tender documents

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please see the tender documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please see the tender documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please see the tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 June 2023

Local time

11:45am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

VI.2) Information about electronic workflows

Electronic ordering will be used

VI.3) Additional information

Please see the tender documents

VI.4) Procedures for review

VI.4.1) Review body

High Court and Court of Appeal of England and Wales

Strand

London

WC2A 2LL

Email

InternationalRelationsJudicialOffice@judiciary.uk

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>