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Tender

## **Training Services**

Lewisham and Greenwich NHS Trust

F02: Contract notice

Notice identifier: 2023/S 000-018979

Procurement identifier (OCID): ocds-h6vhtk-03de96

Published 4 July 2023, 12:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Lewisham and Greenwich NHS Trust

High Street

London

SE13 6LH

#### **Contact**

Mark Somerville

#### **Email**

[mark.somerville@gstt.nhs.uk](mailto:mark.somerville@gstt.nhs.uk)

#### **Telephone**

+44 2071887188

**Country**

United Kingdom

**Region code**

UKI44 - Lewisham and Southwark

**Internet address(es)**

Main address

<https://www.lewishamandgreenwich.nhs.uk>

Buyer's address

<https://www.health-family.force.com/s/Welcome>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Training Services

Reference number

ST22-P225

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority has a requirement for training and development activities for its staff. The training and development activities will fall into four separate categories (lots) and will cover:

Lot 1 - Mandatory Training

Lot 2 - Non-Mandatory Training

Lot 3 - Leadership and Management Training

Lot 4 - Ad-hoc Training to meet new emerging needs

This exercise is being run under the Light Touch Regime of the Public Contracts Regulations 2015

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

University Hospital Lewisham, Lewisham High Street, Lewisham, London SE13 6LH

### **II.2.4) Description of the procurement**

The Authority has a requirement for training and development activities for its staff. The training and development activities will fall into four separate categories (lots) and will cover:

#### **Lot 1 - Mandatory Training**

This Lot covers training which must be undertaken by all Trust staff in areas including, but not limited to, conflict resolution, equality & diversity and safeguarding.

- Conflict Resolution/Violence & Aggression
- Conflict Resolution Enhanced
- Equality & Diversity
- Patient Manual Handling
- Prevent WRAP Level 3
- Safeguarding Adults Clinical Level 3

#### **Lot 2 - Non-Mandatory Training**

This Lot covers a range of short courses intended to build the Trust's capability base across all staff groups. The courses in this Lot focus, amongst other things, on medical terminology, emergency first aid at work, pension planning and sign language.

- Medical Terminology Level 2 and 3
- Emergency First Aid at Work Course HSE Approved
- Equality Impact Analysis (EIA) Workshop

- Handling Stress
- Introduction to Assertiveness
- Introduction to British Sign Language
- Mindfulness
- Minutes Made Easy
- Pension Planning Workshops
- Prince 2 Foundation
- Principles of Project Management
- Presentation Skills
- Report Writing Workshop
- Serious Incident Master Class
- Equality, Diversity, Inclusion for Managers
- Active Bystander
- LGBT+ and trans awareness
- Neurodiversity
- Anti-Racism
- Reverse Mentoring
- Bespoke activity

#### Lot 3 - Leadership and Management Training

This Lot covers a range of leadership and management and organisational development solutions including, but not limited to, project management team development, coaching and mentoring and managing a digital service.

- Project management
- Team development
- Coaching and mentoring
- Action learning
- Workplace mediation
- Quality tools
- Managing a digital service
- Leadership and Management skills
- Bespoke Management and Leadership activity
- Talent Management

#### Lot 4 - Ad-hoc Training to meet new emerging needs

This Lot covers any specific ad hoc training requirements that may be required by the Trust over the contract period to meet emerging needs.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please see the tender documents

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see the tender documents

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Please see the tender documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Please see the tender documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see the tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 July 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

15 June 2023

Local time

11:45am



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

### **VI.3) Additional information**

Please see the tender documents

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court and Court of Appeal of England and Wales

Strand

London

WC2A 2LL

Email

[InternationalRelationsJudicialOffice@judiciary.uk](mailto:InternationalRelationsJudicialOffice@judiciary.uk)

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>