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Tender

Plate Welder Apprenticeship Standard Opportunity

Hertford Regional College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-018956

Procurement identifier (OCID): ocds-h6vhtk-050cc9

Published 6 May 2025, 8:48am

Scope

Reference

HRC MP16

Description

Hertford Regional College (HRC) intends to appoint a provider with relevant experience and a proven track record to deliver the Plate Welder Apprenticeship Standard.

Contracts will be for the delivery of learning against the funding the college receives from the Department for Education (DfE) and must meet the regulations outlined in the Apprenticeship Funding Rules.

The applicant will provide an individualised programme of learning that meets the requirements of the off the job training hours as set out in the funding rules and supports both apprentice and employer through to End Point Assessment.

The programme should be clearly aligned to the needs of local employers as well as

supporting the College's rationale for subcontracting which can be found on our website

<https://www.hrc.ac.uk/about-hrc/partnerships-and-subcontractors>

HRC is seeking a provider that can deliver to a maximum of 36 apprentices within a 25 mile radius of either of our campuses and all starts should be within the 2025-2026 academic year as per the profile matrix provided. Please note that this procurement is for Apprenticeship funding only and applicants must be on the Apprenticeship Provider and Assessment Register.

This procurement is being run under the "light touch regime" and within the timescales set out in the attachments.

To participate in this procurement you must complete and submit the volumes and values spreadsheet and the procurement questionnaire located in the attachments to subcontracting@hrc.ac.uk or they can be requested via the contact details below.

If your organisation has not already completed the HRC Due Diligence checks, they must be completed, and a required assessment outcome achieved prior to any contract award. Due Diligence documentation can be requested via the contact details below.

HRC reserves the right not to award contracts based on the outcome of Due Diligence Checks.

Any incomplete or incorrectly completed submissions may be deemed non-compliant, and as a result you may be unable to proceed further in the procurement process.

Contract awards will be subject to a management fee of 20% and HRC reserves the right not to award contracts based on procurement question responses that score less than 150/300. We reserve the right to add weighting of 50% to question 3 of the procurement questionnaire, should it be required, to determine the most appropriate providers.

Total value (estimated)

- £200,000 excluding VAT
- £200,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 August 2025 to 31 July 2027
- Possible extension to 31 July 2028
- 3 years

Description of possible extension:

Extensions may be needed if the programme of learning has not been delivered in full to all apprentices by the proposed end date.

Main procurement category

Services

CPV classifications

- 80530000 - Vocational training services

Contract locations

- UKH - East of England

Participation

This procurement is reserved for

UK suppliers

Conditions of participation

All applicants must be listed on the Apprenticeship and Assessment Register and have no restrictions placed on their delivery by either Ofsted, awarding organisations or funding bodies.

Submission

Tender submission deadline

13 May 2025, 5:00pm

Submission address and any special instructions

Submit completed questionnaire and spreadsheet to subcontracting@hrc.ac.uk

Tenders may be submitted electronically

No

Award criteria

Details of the award criteria are listed in the description of this opportunity and tender documentation.

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Documents

Associated tender documents

[Opportunity Timetable.docx](#)

[Procurement Questionnaire Apprenticeship.docx](#)

[Volumes and Values Spreadsheet Welding Apprenticeship Procurement.xlsm](#)

Contracting authority

Hertford Regional College

- UK Register of Learning Providers (UKPRN number): 10003035
- Public Procurement Organisation Number: PRHG-8934-DMGT

London Road

Ware

SG12 9JF

United Kingdom

Email: subcontracting@hrc.ac.uk

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government