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Tender

## **Contract for The Collection/Sale of Mixed Paper/Card/Cardboard for Reprocessing**

City & County of Swansea

F02: Contract notice

Notice identifier: 2021/S 000-018948

Procurement identifier (OCID): ocds-h6vhtk-02d173

Published 5 August 2021, 5:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

#### **Contact**

Lisa Evans

#### **Email**

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

#### **Telephone**

+44 7966230649

**Country**

United Kingdom

**NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

<https://www.swansea.gov.uk/dobusinesswithcouncil>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0254](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for The Collection/Sale of Mixed Paper/Card/Cardboard for Reprocessing

Reference number

CCS/21/217

#### **II.1.2) Main CPV code**

- 90514000 - Refuse recycling services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Swansea Council is seeking to procure services for the collection/haulage and reprocessing for re-use/recycling, paper/card, and cardboard collected via the Council's kerbside recycling, bring site, Household Waste Recycling Centres (HWRC's) and commercial collections/activities.

Lot 1 - Bagged unsorted mixed paper/card and cardboard

Lot 2 – De Bagged sorted mixed paper/card and cardboard

Lot 3 - Old KLS cardboard Baled card/cardboard

#### **II.1.5) Estimated total value**

Value excluding VAT: £0.01

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Bagged unsorted mixed paper/card and cardboard

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90514000 - Refuse recycling services

### **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Materials offered under the contract shall be collected by the contractor from the nominated Reception Point which is situated at the Baling Plant, Morriston, Swansea SA6 8QN.

### **II.2.4) Description of the procurement**

LOT 1: Bagged Paper and Card The Council currently collects mixed paper/card/cardboard at the kerbside from around 111,000 properties. In 2017/18 a combined total of approximately 10,600 tonnes of mixed paper/card was collected. Single use plastic sacks are used as a collection medium. Residents requiring the collection of large pieces of cardboard (boxes etc.) are requested to fold the material and place alongside the bags for collection. In addition the Council also offers residents the opportunity to deposit paper/card at a number of HWRC's and bring sites.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

With an option to extend for up to 60 Months

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

LOT 2: Sorted Paper and Card De Bagged

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 90514000 - Refuse recycling services

## **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Materials offered under the contract shall be collected by the contractor from the nominated Reception Point which is situated at the Baling Plant, Morriston, Swansea SA6 8QN.

## **II.2.4) Description of the procurement**

LOT 2: Sorted Paper and Card De bagged . The Council currently collects mixed paper/card/cardboard at the kerbside from around 111,000 properties. In 2017/18 a combined total of approximately 10,600 tonnes of mixed paper/card was collected. Single use plastic sacks are used as a collection medium. Residents requiring the collection of large pieces of cardboard (boxes etc.) are requested to fold the material and place alongside the bags for collection. The bags are collected using split bodied Refuse Collection Compaction Vehicles with no other materials permitted in the sack. In addition the Council also offers residents the opportunity to deposit paper/card at a number of HWRC's and bring sites

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

With an option to extend for up to 60 Months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

LOT 3 - Old KLS cardboard Baled card/cardboard

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 90514000 - Refuse recycling services

### **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Materials offered under the contract shall be collected by the contractor from the nominated Reception Point which is situated at the Baling Plant, Morriston, Swansea SA6 8QN.

### **II.2.4) Description of the procurement**

LOT 3 Old KLS cardboard Baled card/cardboard

The Council also collects cardboard via its commercial/HWRC collection operations. In 2017/18 a combined total of approximately 2,600 tonnes of cardboard was collected. This material is collected in a loose form and is offered baled (all baling costs to be met by the Council). Bales of cardboard/card are mill size (Approx.155cm x 106cm x 78 cm) and the average weight of a bale is between 600- 700 kg

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

With an option to extend for up to 60 Months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**



### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The Contractor shall supply sufficient information to enable Swansea to achieve its reporting obligations under The Recycling, Preparation for Re-use and Composting Targets (Monitoring and Penalties) (Wales) Regulations 2011.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Tenderer shall ensure all processes offered to the Council can be considered as reuse or recycling and are consistent with Wastedataflow and Welsh Government definitions to enable the Council to include these tonnages in their re-use/recycling rate.

Tenderer must ensure that any facility or onward facilities used for the processing of the materials must have all relevant planning consents and environmental operating permits or where materials are exported beyond the UK then any relevant legislation must be complied with.

Contractor shall supply sufficient information to enable Swansea to achieve its reporting obligations under The Recycling, Preparation for Re-use and Composting Targets (Monitoring and Penalties) (Wales) Regulations 2011.

The Tenderer must provide copies of all relevant permits, planning permissions and waste carriers licences etc. as part of the Supplier Suitability Questionnaire.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 September 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 28 February 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

6 September 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Contract will run for Two years with an option to extend for up to 60 Months

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators interested in submitting a tender can download the tender documents from the eTenderWales portal (<http://etenderwales.bravosolution.co.uk>) you will need to register with eTenderWales if you are not already registered. Please see below instructions on how to register.

1. Register your company on the eTenderWales portal (this is only required once):

— Navigate to the portal: <http://etenderwales.bravosolution.co.uk>

— Click the “Suppliers register here” link.

— Enter your correct business and user details.

— Note the username you chose and click “Save” when complete.

— You will shortly receive an e-mail with your unique password (please keep this secure).

— Agree to the terms and conditions and click “continue”.

2. Express an interest in the project:

— Login to the portal with your username/password.

- Click the “ITTs Open to All Suppliers” link (these are the ITTs open to any registered supplier).
- Click on the relevant ITT to access the content.
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the ITT into your “My ITTs” page (this is a secure area reserved for your projects only).
- Click on the ITT code. You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

### 3. Responding to the invitation to tender:

- You can now choose to “Reply” or “Reject” (please give a reason if rejecting).
- You can now use the “Messages” function to communicate with the buyer and seek any clarification.
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT.
- There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

— E-mail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

— Phone: +44 8003684850

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=112761](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=112761)

(WA Ref:112761)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Legal, Democratic and Business Intelligence, Swansea Council,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Country

United Kingdom

Internet address

[www.swansea.gov.uk](http://www.swansea.gov.uk)

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Procurement Department,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Email

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

Telephone

+44 7966230649

Country

United Kingdom

Internet address

<https://www.swansea.gov.uk/procurement>