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Tender

Supply and delivery of office stationery for the British High Commission, Accra

Foreign, Commonwealth and Development Office

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-018945

Procurement identifier (OCID): ocds-h6vhtk-050cc2 ([view related notices](#))

Published 5 May 2025, 1:36pm

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Scope

Description

Supply and delivery of office stationery for the British High Commission, Accra for 3 years

Total value (estimated)

- £30,000 excluding VAT
- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 30 June 2028
- Possible extension to 30 June 2029
- 4 years

Description of possible extension:

Subject to satisfactory performance of the service provider

Main procurement category

Goods

CPV classifications

- 30192700 - Stationery

Contract locations

- GH - Ghana

Submission

Enquiry deadline

16 May 2025, 3:00pm

Tender submission deadline

30 May 2025, 1:00pm

Submission address and any special instructions

<https://fco.bravosolution.co.uk/>

Tenders may be submitted electronically

Yes

Award criteria

Technical and commercial evaluation of the Most Advantageous Tender

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Foreign, Commonwealth and Development Office

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

SW1A 2AH

South Africa

Contact name: Goitse Mlangeni

Email: goitse.mlangeni@fcdo.gov.uk

Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Organisation type: Public authority - central government