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Tender

## **Rough Sleeper Support Services**

The Royal Borough of Windsor and Maidenhead Council

F02: Contract notice

Notice identifier: 2024/S 000-018907

Procurement identifier (OCID): ocds-h6vhtk-047121

Published 19 June 2024, 1:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Royal Borough of Windsor and Maidenhead Council

Town Hall, St Ives Road

MAIDENHEAD

SL61RF

#### **Contact**

RBWM Procurement

#### **Email**

[procurement@rbwm.gov.uk](mailto:procurement@rbwm.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKJ11 - Berkshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.rbwm.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://public.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://public.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Rough Sleeper Support Services

Reference number

Project ref 880

### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Royal Borough of Windsor and Maidenhead (RBWM) is recommissioning the Support Services for Rough Sleepers.

RBWM experiences a relatively higher level of rough sleeping than other non-London boroughs in the southeast.

Currently, all rough sleepers (Service Users) assisted by RBWM are housed in the private rented sector in accommodation facilitated by RBWM. Support beyond basic core tenancy management, is provided by an external floating support service.

The floating support service is required for the current cohort of Service Users in the private rented sector and any referred to the service during the course of the contract. The core tasks of the Contractor shall be to deliver efficient tenancy, life skills and other appropriate support to enable former rough sleepers to maintain their accommodation and to develop their ability to live more independently in the private rented or social sectors.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

## **II.2.4) Description of the procurement**

The Royal Borough of Windsor and Maidenhead (RBWM) is recommissioning the Support Services for Rough Sleepers. New contract (awarded as a result of this ITT) will be 1+1+1+1 (4 yrs in total).

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The ITT documents are available (and must be submitted) on the Public Sector Procurement Portal (<https://public.bravosolution.co.uk/>) where the ITT is hosted

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The initial term of the contract is 12 months. The contract can be renewed for further 3 years (1+1+1) , so the max term is 4 years.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.14) Additional information**

How to Express an Interest in This Tender

Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal <https://public.bravosolution.co.uk/web/login.html> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure).

For further guidance on how to register on The Public Sector Procurement Portal hosted by Bravo Solution you can watch the video available via the following link - <http://www.screencast.com/t/o6NHqMNjnf?ncp=1502113290076.897-1> Please note that despite the Bravo Advantage 16 branding the instructions and guidance in the video are correct and apply to the Public Sector Procurement Portal.

Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box.

Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk on 0800 069 8630 or email [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the ITT document

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 July 2024

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 July 2024

Local time

3:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

### VI.3) Additional information

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### VI.4) Procedures for review

#### VI.4.1) Review body



RBWM

10 The Pagoda

Maidenhead

SL6 1RF

Country

United Kingdom