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Contract

## **National Library of Scotland Facilities Management - Multi Lot Contract**

National Library of Scotland

F03: Contract award notice

Notice identifier: 2022/S 000-018891

Procurement identifier (OCID): ocids-h6vhtk-029d4f

Published 11 July 2022, 11:57am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Library of Scotland

George IV Bridge

Edinburgh

EH1 1EW

#### **Contact**

Ian Symonds

#### **Email**

[i.symonds@nls.uk](mailto:i.symonds@nls.uk)

#### **Telephone**

+44 1316233700

#### **Fax**

+44 1316233701

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.nls.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11622](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11622)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

National Library of Scotland Facilities Management - Multi Lot Contract

Reference number

2020.21.046

**II.1.2) Main CPV code**

- 79993100 - Facilities management services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The National Library of Scotland's (the Library) current Facilities Management Hard Services Contract is in the final year of the term contract with a contract expiry date of 30th June 2022. The Library has now commenced the procurement process for its replacement. This procurement process will result in the appointment of suitable contractor(s) to provide the services as described in Lot 1 and Lot 2 below and as detailed in the Contract Notice and Guidance Document available for download with this contract notice.

It is the opinion of the Library that TUPE rules will apply to this contract. However, bidders will be required to satisfy themselves as to the applicability of TUPE in their tendered response.

The Library" is classed as a Non-Departmental Public Body (NDPB), is funded through Grant-in-Aid by Scottish Government, governed by a Board and is a registered charity.

The Library requires suitably qualified supplier(s) to tender for this contract as set out in the instruction and guidance document, the Contract Notice and the SPD(S) module.

There will be two Lots

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £4,500,000

## **II.2) Description**

### **II.2.1) Title**

Lot 2 – Building Fabric, Specialist Services and Minor Work

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services
- 45210000 - Building construction work
- 50000000 - Repair and maintenance services
- 90500000 - Refuse and waste related services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

57 George IV Bridge , Edinburgh , EH1 1EW

### **II.2.4) Description of the procurement**

Lot 2 specialist services comprise of defined works covering a broad range and scale all of which are currently procured separately and served primarily by Small to Medium Sized Enterprises (SMEs ).

Lot 1 will also be responsible for the programme and logistic control of Lot 2 including the co-ordination and lead on any emergency works.

Suppliers can bid for more than one lot but will need to complete an SPD(S) module for each lot they are bidding for.

The key requirements of the services can be described as follows:

- To provide a safe environment within the Affected Property , ensuring all mandatory, statutory and Employer's requirements are met in full;

Details of properties along with detailed scope of services is detailed in the Contract Notice and Guidance Document available for download with this Contract Notice.

### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Library's current FM Hard Services Contract is in its final term with a contract expiry date of 30th June 2022. The Library has commenced the procurement process for its replacement. This procurement process will result in the appointment of suitable contractor(s) to provide the services as described in Lot 1 and 2.

## **II.2) Description**

### **II.2.1) Title**

Lot 1 – Traditional Hard FM Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services
- 50000000 - Repair and maintenance services
- 45259000 - Repair and maintenance of plant
- 35111500 - Fire suppression system

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

57 George IV Bridge , Edinburgh, EH1 1EW

### **II.2.4) Description of the procurement**

## Lot 1 – Traditional FM Hard Services

Lot 1 will comprise of all standard Planned Preventive Maintenance (PPM) works, reactive works and regular attendances.

Lot 1 will assume overall management role and direct point of contact for the National Library of Scotland including the management of Lot 2.

Lot 1 will also be responsible for the programme and logistic control of Lot 2 including the co-ordination and lead on any emergency works.

Suppliers can bid for more than one lot but will need to complete an SPD(S) module for each lot they are bidding for.

### Scope of requirement

-To provide a safe environment within the Affected Property, ensuring all mandatory, statutory and Employer's requirements are met in full.

Details of properties along with detailed scope of services is detailed in the Contract Notice and Guidance Document available for download with this Contract Notice

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Library's current FM Hard Services Contract is in its final term with a contract expiry date of 30th June 2022. The Library has commenced the procurement process for its replacement. This procurement process will result in the appointment of suitable contractor(s) to provide the services as described in Lot 1 and 2.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-016337](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Lot 1 – Traditional Hard FM Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

4 July 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Richard Irvin FM Limited

Unit A1 City South Office Park , Portlethen

Aberdeen

AB12 4XX

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £6,000,000

Total value of the contract/lot: £3,500,000

**V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

Short description of the part of the contract to be subcontracted

Subcontracting of key named sub contracts



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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Lot 2 – Building Fabric, Specialist Services and Minor Work

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

4 July 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Richard Irvin FM Limited

Unit A1 City South Office Park , Portlethen

Aberdeen

AB12 4XX

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £3,500,000

Total value of the contract/lot: £1,000,000

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

Short description of the part of the contract to be subcontracted

Specialist named subcontractors

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The SPD module scoring methodology and minimum mandatory requirements is detailed at sections 10 & 11 of the Contract Notice Instruction and Guidance Document.

To safeguard the effective delivery of the contract , the Library will require any key subcontractors proposed to be used for the delivery of the contract to complete sections A and B of Part II and Part III only of the SPD (S), to self declare whether there are grounds for their exclusion. “Key subcontractors” are those identified as such in the Master Contract List set out at Appendix B of the Instruction and Guidance Document. For the avoidance of doubt, there is no requirement at this stage of the procurement process to complete and submit a separate SPD (S) in relation to any subcontractor who is not a key subcontractor.

Contract Award criteria will be made available along with the ITT and Schedules to tender to the successful Bidders.

The Library is not bound to accept the lowest price or any tendered submission.

Form of Contract - The successful supplier will be required to enter into a formal contract under NEC 4 Facility Management Contract conditions.

(SC Ref:699941)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff court House , 27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://scotcourts.gov.uk/about-the-scottish-court-service/contact-us>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Library will incorporate a minimum of 10 calendar days standstill period at the point of which information on the decision to award the contract is communicated to tenderers (the standstill notification). An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or Court of Sessions after informing the Library of its intentions.