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Tender

## **IA2805 Mediation Services**

Staffordshire County Council

F02: Contract notice

Notice identifier: 2022/S 000-018886

Procurement identifier (OCID): ocds-h6vhtk-03506f

Published 11 July 2022, 11:48am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Staffordshire County Council

Staffordshire Place 2, Tipping Street

Stafford

ST16 2DH

#### **Contact**

Sharon Bowers

#### **Email**

[sharon.bowers@staffordshire.gov.uk](mailto:sharon.bowers@staffordshire.gov.uk)

#### **Telephone**

+44 1785277493

**Country**

United Kingdom

**NUTS code**

UKG - West Midlands (England)

**Internet address(es)**

Main address

<https://www.staffordshire.gov.uk/Homepage.aspx>

Buyer's address

<https://supplierlive.proactisp2p.com/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

IA2805 Mediation Services

Reference number

DN1381

#### **II.1.2) Main CPV code**

- 79422000 - Arbitration and conciliation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Staffordshire County Council is looking to source a provider to deliver a variety of tools and solutions which will include the provision of workplace mediation to colleagues across the organisation as and when required .

We are in the process of revising our suite of core employee relations policies and wish to source a solution which includes tools such as facilitated conversations, management engagement skills and mediation services to compliment those policies and support us in our aim to increase early resolution..

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 85312300 - Guidance and counselling services
- 85312320 - Counselling services

## **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

## **II.2.4) Description of the procurement**

Staffordshire County Council is looking to source a provider to deliver a variety of tools and solutions which will include the provision of workplace mediation to colleagues across the organisation as and when required .

We are in the process of revising our suite of core employee relations policies and wish to source a solution which includes tools such as facilitated conversations, management engagement skills and mediation services to compliment those policies and support us in our aim to increase early resolution..

Agreement Period

The Agreement period will initially be for 3-years with an option to extend for a further 1 x 12 months, commencing on 01 November 2022. The Council may wish to extend the Agreement, which will be subject to satisfactory performance and further funding being made available. The same Agreement conditions will apply to any extension period.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2022

End date

30 October 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 August 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

18 August 2022

Local time

1:00pm

Place

Staffordshire County Council

Information about authorised persons and opening procedure

Authorised administration staff

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.4) Procedures for review**

**VI.4.1) Review body**

Staffordshire County Council

Staffordshire Place 2

Stafford

ST16 2DH

Email

[sharon.bowers@staffordshire.gov.uk](mailto:sharon.bowers@staffordshire.gov.uk)

Telephone

+44 1785277493

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Staffordshire County Council

Staffordshire Place 2, Tipping Street

Stafford

ST16 2DH

Email

[sharon.bowers@staffordshire.gov.uk](mailto:sharon.bowers@staffordshire.gov.uk)

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