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Tender

Second Refresh of the Holiday Activities and Food (HAF) Programme Framework

Warwickshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-018869

Procurement identifier (OCID): ocds-h6vhtk-03505e

Published 11 July 2022, 10:40am

Section I: Contracting authority

I.1) Name and addresses

Warwickshire County Council

Shire Hall, Market Square

WARWICK

CV344RL

Contact

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Country

United Kingdom

NUTS code

UKG13 - Warwickshire

Internet address(es)

Main address

<https://www.warwickshire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.csw-jets.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.csw-jets.co.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Second Refresh of the Holiday Activities and Food (HAF) Programme Framework

Reference number

14047

II.1.2) Main CPV code

- 85323000 - Community health services

II.1.3) Type of contract

Services

II.1.4) Short description

Please note: Providers who are already on the framework do not need to reapply.

Warwickshire County Council (WCC) is seeking to refresh the current multi provider framework for Holiday Activities and Food (HAF) for families with school aged children eligible for Free School Meals. One meal must be provided to the children whilst attending your provision. The activities will be available at Easter, Summer and Christmas holidays. We are looking for providers who:

- run a holiday club
- would be interested in running a holiday club for children in your local area
- are a youth leader or could visit holiday clubs to teach or deliver a session in crafts, sports, cookery or life skills or have resources to share that could help run a Holiday Club
- have a venue, but aren't able to provide activities.

More information on the HAF scheme can be found here:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2021>

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Within the County boundaries of Warwickshire

II.2.4) Description of the procurement

This is an open process to commission a multi provider framework for Holiday Activities and Food (HAF) for families with school aged children eligible for Free School Meals.

The activities will be available at Easter, Summer and Christmas holidays.

During the course of the contract period the range and scope of these services may be subject to modification and variation to meet the changing needs and requirements of the Council, potential changes in legislation and the changing demands placed on the Council by its customers.

After this tendering process has been completed and the contracts have been awarded the Council will be running further competitions from time to time for the same service.

This is to allow new providers to apply to join the framework and to allow those who are unsuccessful first time around to re-apply. This process will include the same documentation as this tender (with the exception of dates etc). These competitions will be live for the period of 3 to 6 months. However, if the Council receives a high level interest for the service the Council reserves the right to close the competition at an earlier date.

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract or the framework agreement

Start date

1 October 2022

End date

30 November 2023

II.2.14) Additional information

The contract will be for the remaining initial contract term which was for 2 years from 01 December 2021 however the Council reserves the right to extend the contract by further periods not exceeding 24 months (24 being the maximum available extension period) at the discretion of the Council based on available funding and the contract performance of the successful applicant(s).

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

As detailed in the tender documentation.

The Council will undertake its financial assessment of the tendering organisation (and if considered necessary by the Council, any partners within a consortium bid) based on

its own evaluation of the tenderers' most recent 2 years accounts (or if 2 years accounts are not available, equivalent evidence which confirms financial viability). The accounts are not

available, equivalent evidence which confirms financial viability). The assessment of accounts will be supported by an independent credit reference report from Credit safe where this is available. The Council may also impose a bond or performance

guarantee on the successful tenderer. Minimum level(s) of standards possibly required:

Evidence as stated in the tender documentation.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.3) Information about a framework agreement

The procurement involves the establishment of a framework agreement

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at:

<https://www.legislation.gov.uk/ukxi/2015/102/contents/made>

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 August 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Warwickshire County Council will be using its e-tendering system (CSW-JETS) for the administration of this procurement process. Providers must register with the system to be able to express an interest and download documents. The web address for CSW-JETS is: www.csw-jets.co.uk Registration and use of CSW-JETS is free. All correspondence or clarifications relating to this procurement must be via the CSW-JETS correspondence

function. If you are having trouble registering with CSW-JETS please email us at: procurement@warwickshire.gov.uk Providers must register on CSW-JETS and express an interest in this project in order to download tender documents and be able to correspond with us about this procurement.

VI.4) Procedures for review

VI.4.1) Review body

High Court for England and Wales

London

Country

United Kingdom