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Tender

Provision of Regional Support Services to Refugees 2024

Torfaen County Borough Council
Caerphilly County Borough Council
Blaenau Gwent County Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-018863

Procurement identifier (OCID): ocids-h6vhtk-047106

Published 19 June 2024, 11:08am

Section I: Contracting authority

I.1) Name and addresses

Torfaen County Borough Council

Civic Centre, Pontypool

Torfaen

NP4 6YB

Email

stephen.chambers@torfaen.gov.uk

Telephone

+44 1495762200

Country

United Kingdom

NUTS code

UKL16 - Gwent Valleys

Internet address(es)

Main address

<https://www.torfaen.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0498

I.1) Name and addresses

Caerphilly County Borough Council

Penallta House, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7PG

Email

procurement@caerphilly.gov.uk

Telephone

+44 1443863161

Fax

+44 1443863167

Country

United Kingdom

NUTS code

UKL16 - Gwent Valleys

Internet address(es)

Main address

www.caerphilly.gov.uk

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0272

I.1) Name and addresses

Blaenau Gwent County Borough Council

General Offices, Steelworks Road

Ebbw Vale

NP23 6AA

Email

corporate.procurement@blaenau-gwent.gov.uk

Telephone

+44 1495311556

Fax

+44 1443863167

Country

United Kingdom

NUTS code

UKL16 - Gwent Valleys

Internet address(es)

Main address

<http://www.blaenau-gwent.gov.uk/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0278

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Regional Support Services to Refugees 2024

Reference number

T.4560

II.1.2) Main CPV code

- 85312310 - Guidance services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Regional Support Services to Refugees on Behalf of West Gwent Local Authorities (Torfaen, Blaenau Gwent and Caerphilly County Borough Councils) for a 3-year period with an option to extend for up to 24 months in total.

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79530000 - Translation services
- 79540000 - Interpretation services

II.2.3) Place of performance

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Torfaen, Blaenau Gwent and Caerphilly County Borough Councils

II.2.4) Description of the procurement

The appointed Service Provider will deliver daily support and primary orientation within each receiving community, the Service Provider will support liaison between refugees and community services and will nurture independence building of refugees and their families to fully integrate, participate and settle within their new communities.

Contract period of 36 months commencing 2nd September 2024, this contract includes an option to extend for an additional 24 months.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a period of up to 24 months in total

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2018/S 099-226207](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 July 2024

Local time

12:00pm

Place

Electronically

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

You are welcome to submit your application in English or in Welsh, each application will be treated equally.

(WA Ref:142255)

VI.4) Procedures for review

VI.4.1) Review body

The High Court

Royal Courts Of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom