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Tender

## **Social Inclusion activities - Short Breaks (Children)**

Stirling Council

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2021/S 000-018853

Procurement identifier (OCID): ocids-h6vhtk-02d113

Published 5 August 2021, 10:15am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stirling Council

Strategic Commissioning, Old Viewforth

Stirling

FK8 2ET

#### **Email**

[procurement@stirling.gov.uk](mailto:procurement@stirling.gov.uk)

#### **Telephone**

+44 1786233384

#### **Country**

United Kingdom

#### **NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.stirling.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00146](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00146)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Social Inclusion activities - Short Breaks (Children)

Reference number

SC2122-0089

#### **II.1.2) Main CPV code**

- 85312120 - Daycare services for disabled children and young people

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract is concerned with the provision of a variety of social inclusion activities in relation to children with disabilities. Examples of such services include, but are not limited to:

- Specialist Play Schemes;
- Social Inclusion activities;
- Befriending schemes;
- Peer support groups;
- Health & wellbeing (including leisure sports) activities;
- Development of Independent Living Skills; or
- Other supports which meet our criteria and Service Specification.

Activities may be delivered in groups or 1 to 1 and may be based indoors or outdoors.

Providers will be able to provide social opportunities throughout the Stirling Council area for children between the ages of 5 to 18 years and beyond if required.

### **II.1.5) Estimated total value**

Value excluding VAT: £664,470

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85312000 - Social work services without accommodation
- 85312400 - Welfare services not delivered through residential institutions

### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Stirling Council area

### **II.2.4) Description of the procurement**

This procurement will establish a flexible framework of providers, delivering social inclusion type activities, for children with disabilities throughout the Stirling Council area.

This is a wide category of supports which are predominantly provided in the community. Examples of relevant activities and services include, but are not limited to:

- Specialist Play Schemes;
- Social Inclusion activities;
- Befriending schemes;
- Peer support groups;
- Health & wellbeing (including leisure sports) activities;
- Development of Independent Living Skills; or

- Other supports which meet our criteria and Service Specification.

Care and Support type services (including care at home; assisted and emergency breaks) and Residential Short Breaks, for children with disabilities, are being procured separately and are not covered by this framework agreement.

Providers will be able to provide social opportunities throughout the Stirling Council area for children between the ages of 5 to 18 years, and beyond if required.

Through the creation of this framework, the Council aims to develop formal Purchaser/ Supplier relationships with local organisations who can provide a choice of social inclusion, short break services for children and young people. This will promote choice in the type of providers and services available to children and young people and increase overall service capacity, underpinning the Self Directed Support (Scotland) Act 2014.

Social Inclusion activities only require to be Care Inspectorate registered where an activity meets the criteria of being a regulated care service. All staff or volunteers involved in the delivery of a service through the framework should have the appropriate PVG membership for working with children and young people in place.

Prospective providers are invited to download the documents associated to this Notice for further information on the application process and criteria for participation.

Those expressing an interest and satisfactorily passing Single Procurement Document (SPD) checks will be sent an application pack. This will include: an application form which allows a provider to detail the services they propose to offer; the terms and conditions of business; the full Service Specification; and Pricing Schedule documents.

The framework value is estimated, based on current demand and budget availability. This may increase, beyond the initial estimated value, in the event of growth in service demand and associated budget.

The framework will be established for a period of approx. 4 years and 9 months. The decision to reopen the framework to admit the application of new providers is at the discretion of Stirling Council. This is anticipated to be annually, or as need arises. The same selection criteria will be used at each opening of the framework to ensure fairness, transparency and equal treatment in the process.

Providers must pass all of the required selection criteria in order to be awarded to the framework agreement. There will be no restriction placed on the number of providers participating on the framework.

Participation on the framework does not guarantee future business between the Council and a Provider. However, it does mean that the Council has the means from which to buy

services from a provider, should they be required.

**II.2.6) Estimated value**

Value excluding VAT: £664,470

**II.2.7) Duration of the contract or the framework agreement**

Duration in months

57

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

This procedure utilises the 'light-touch' provisions described in regulations 74-76 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 10m GBP

Public Liability Insurance = 5m GBP which must include abuse/ molestation cover

Motor vehicle = 5m GBP (if required) – for any vehicle used to transport children.

[www.hse.gov.uk/pubns/hse40.pdf](http://www.hse.gov.uk/pubns/hse40.pdf)

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See Service Specification, on receipt of application pack.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Light Touch Regime is utilised. The framework is being established on a flexible basis to allow the addition of new providers. The decision to reopen the framework to admit the application of new providers is at the discretion of Stirling Council. This is anticipated to be annually, or as need arises.

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at: [www.procurementjourney.scot/](http://www.procurementjourney.scot/)

#### **IV.1.11) Main features of the award procedure**

Consideration of the following criteria:

- Any grounds for mandatory exclusions;
- Due diligence checks;
- Specification: the ability to fulfil the requirements of the specification;
- Best Value: arrangements will represent an appropriate balance between quality and cost; and
- Legal: Acceptance of Stirling Council terms & conditions of business.

These will be considered on a pass/fail basis through the evaluation of information submitted as part of an application process.

### **IV.2) Administrative information**



**IV.2.2) Time limit for receipt of expressions of interest**

Date

10 September 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.5) Scheduled date for start of award procedures**

17 September 2021

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=662687](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=662687).

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:662687)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Stirling Sheriff Court

Stirling

Country

United Kingdom