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Tender

Care and Support services - Short Breaks (Children)

Stirling Council

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2021/S 000-018852

Procurement identifier (OCID): ocds-h6vhtk-02d112

Published 5 August 2021, 10:14am

Section I: Contracting authority

I.1) Name and addresses

Stirling Council

Strategic Commissioning, Old Viewforth

Stirling

FK8 2ET

Email

procurement@stirling.gov.uk

Telephone

+44 1786233384

Country

United Kingdom

NUTS code

UKM77 - Perth & Kinross and Stirling

Internet address(es)

Main address

<http://www.stirling.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00146

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Care and Support services - Short Breaks (Children)

Reference number

SC2122-0090

II.1.2) Main CPV code

- 85312120 - Daycare services for disabled children and young people

II.1.3) Type of contract

Services

II.1.4) Short description

This contract is concerned with the provision of care and support services in relation to children with disabilities. Examples of such services include, but are not limited to:

- Care at Home (inc. support for Complex Care);
- Assisted Breaks; and
- Emergency support in the home.

Services will predominantly be provided on a 1 to 1 basis and, with the exception of assisted breaks, be delivered in the home of the supported child/ young person. Assisted breaks will offer alternatives to a dedicated residential short break facility (for example, by supporting a young person to have a break in a hotel or holiday cottage).

Providers will be able to provide services throughout the Stirling Council area for children aged between 0 and 18 years, with the majority being of school age, and beyond if required.

II.1.5) Estimated total value

Value excluding VAT: £1,563,983

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85312000 - Social work services without accommodation
- 85312400 - Welfare services not delivered through residential institutions

II.2.3) Place of performance

NUTS codes

- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Stirling Council area.

II.2.4) Description of the procurement

This procurement will establish a flexible framework of providers, delivering care and support type services, for children with disabilities, throughout the Stirling Council area.

Care and support services will typically be for children and young people with more complex needs. Examples of such services include, but are not limited to:

- Care at Home (inc. support for Complex Care);
- Assisted Breaks;
- Emergency support in the home; or
- Other supports which meet our criteria and Service Specification.

Social Inclusion type services (including Specialist Play Schemes/ Befriending schemes/ Peer support groups etc) and Residential Short Breaks, for children with disabilities, are being procured separately and are not covered by this framework agreement.

Providers will be able to provide services throughout the Stirling Council area for children aged between 0 and 18 years, with the majority being of school age, and beyond if required.

Services will predominantly be provided on a 1 to 1 basis and, with the exception of

assisted breaks, be delivered in the home of the supported child/ young person. Assisted breaks will offer alternatives to a dedicated residential short break facility (for example, by supporting a young person to have a break in a hotel or holiday cottage).

Through the creation of this framework, the Council aims to develop formal Purchaser/ Supplier relationships with local organisations who can provide care and support services for children and young people. This will promote choice in the type of providers and services available to children and young people and increase overall service capacity, underpinning the Self-Directed Support (Scotland) Act 2014.

All providers of a care and support service should be suitably registered with the Care Inspectorate. All staff or volunteers involved in the delivery of a service through the framework should have the appropriate PVG membership for working with children and young people in place.

Prospective providers are invited to download the documents associated to this Notice for further information on the application process and criteria for participation.

Those expressing an interest and satisfactorily passing Single Procurement Document (SPD) checks will be sent an application pack. This will include: an application form which allows a provider to detail the services they propose to offer; the terms and conditions of business; the full Service Specification; and Pricing Schedule documents.

The framework value is estimated, based on current demand and budget availability. This may increase, beyond the initial estimated value, in the event of growth in service demand and associated budget.

The framework will be established for a period of approx. 4 years and 8 months. The decision to reopen the framework to admit the application of new providers is at the discretion of Stirling Council. This is anticipated to be annually, or as need arises. The same selection criteria will be used at each opening of the framework to ensure fairness, transparency and equal treatment in the process.

Providers must pass all of the required selection criteria in order to be awarded to the framework agreement. There will be no restriction placed on the number of providers participating on the framework.

Participation on the framework does not guarantee future business between the Council and a Provider. However, it does mean that the Council has the means from which to buy services from a provider, should they be required.

II.2.6) Estimated value

Value excluding VAT: £1,563,983

II.2.7) Duration of the contract or the framework agreement

Duration in months

56

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

This procedure utilises the 'light-touch' provisions described in regulations 74-76 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 10m GBP

Public Liability Insurance = 5m GBP which must include abuse/ molestation cover

Motor vehicle = 5m GBP (if required) – for any vehicle used to transport children.

www.hse.gov.uk/pubns/hse40.pdf

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See Service Specification, on receipt of application pack.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.3) Information about a framework agreement

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Light Touch Regime is utilised. The framework is being established on a flexible basis to allow the addition of new providers. The decision to reopen the framework to admit the application of new providers is at the discretion of Stirling Council. This is anticipated to be annually, or as need arises.

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at:

<https://www.procurementjourney.scot/>

IV.1.11) Main features of the award procedure

Consideration of the following criteria:

- Any grounds for mandatory exclusions;
- Due diligence checks;
- Specification: the ability to fulfil the requirements of the specification;
- Best Value: arrangements will represent an appropriate balance between quality and cost; and
- Legal: Acceptance of Stirling Council terms & conditions of business.

These will be considered through the evaluation of information submitted as part of an application process.

IV.2) Administrative information

IV.2.2) Time limit for receipt of expressions of interest

Date

10 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.5) Scheduled date for start of award procedures

17 September 2021

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=662917.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:662917)

VI.4) Procedures for review

VI.4.1) Review body

Stirling Sheriff Court

Stirling

Country

United Kingdom