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Tender

Police and Fire Medical Appeals Board 2023

Home Office

F02: Contract notice

Notice identifier: 2023/S 000-018805

Procurement identifier (OCID): ocds-h6vhtk-03de2f

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Section I: Contracting authority

I.1) Name and addresses

Home Office

Peel Building, Marsham Street

LONDON

SW1P4DF

Contact

Lyn Severn

Email

collaborativeprocurement@homeoffice.gov.uk

Country

United Kingdom

Region code

UKI32 - Westminster

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.gov.uk/home-office

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://homeoffice.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://homeoffice.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Police and Fire Medical Appeals Board 2023

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

This procurement will be managed electronically via the Home Office's e-Sourcing Portal (JAGGAER). To participate in this procurement, participants must first be registered on the e-Sourcing Portal. If you have not yet registered on the e-Sourcing Portal, this can be done online at <https://homeoffice.app.jaggaer.com> by following the link 'To register click here'. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Once you have registered on the eSourcing Portal, a registered user can express an interest for a specific procurement. This can be done by searching for the procurement title - 'Police & Fire Medical Appeal Boards Framework 2023'

The Secretary of State for the Home Department ('the Home Office') has overall responsibility for policing in England and Wales and for the fire service in England only. Policing in Scotland and the fire service in both Wales and Scotland are devolved powers. However, the requirements under the framework being tendered relate to both policing and fire in England, Scotland and Wales. As part of this responsibility, the Home Office is empowered to consider any appeal by a pension scheme member against a decision made by a police force or fire authority in relation to an ill-health pension or injury benefit award. In order to administer such appeals, the Home Office appoints a contractor with the capability to appoint and manage independent appeal boards staffed by qualified medical practitioners.

The current framework expires on 30.09.2023 and the Home Office is inviting bids from organisations for the replacement framework.

Services:

The Home Office requires a provider to manage boards of medical referees who will conduct medical appeals under the appropriate police and fire pension regulations in England, Wales, and Scotland. The required services comprise the provision of regional Medical Appeal Boards for the police and fire services in England, Wales, and Scotland, in accordance with relevant pension and injury benefit regulations.

Scope:

The scope of the Framework Agreement includes the following:

- Administering Police and Fire Medical Appeal Boards,
- Recruitment and training of board members with appropriate expertise,
- Monitoring and reporting of key performance indicators,
- Producing annual and quarterly reports submitted formally to the Home Office,
- Access to legal advice both before and after the hearings, whether from providers own legally qualified staff or through external legal advisers' and 'post decision casework,
- Providing stakeholders, such as pension authorities, selected medical practitioners, fire trades unions and the Police Federation with at least one day of training per year in relation to Medical Appeal Boards. Training will be based on stakeholder needs and feedback from board members and is distinct from training provided by parent organisations,
- To ensure independence of the appeal board process.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Home office is seeking to create a Framework Agreement with the appointment of one supplier to manage boards of medical referees who will conduct medical appeals under the appropriate police and fire pension regulations in England, Wales, and Scotland. The required services comprise the provision of regional Medical Appeal Boards for the police and fire services in England, Wales, and Scotland, in accordance with relevant pension and injury benefit regulations.

The framework shall cover a period of three (3) years, with an option to extend the framework at the Home Office's discretion for a further one-year period (up to a maximum of 4 years). The framework agreement is primarily intended for use by UK Police and Fire Services who will call off from the framework agreement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Indicative Procurement Timetable:

Competition commences on e-Sourcing Portal: 03/07/2023

Clarification Questions close: 26/07/2023 at 15:00

Deadline for Receipt of Bids/Tender closes: 07/08/2023 at 10:00

Evaluation/Clarifications of Bids: 07/08/2023 - 14/08/2023

Standstill Period ends: Tuesday, 29/08/2023

Award/Signing of Contract: from 30/08/2023

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The framework shall cover a period of three (3) years, with an option to extend the framework at the Home Office's discretion for a further one-year period (up to a maximum of 4 years).

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 August 2023

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 August 2023

Local time

10:10am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Secretary of State for the Home Department (The Home Office)

London

Country

United Kingdom