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Planning

Affordable Warmth Programme

London Borough of Brent

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-018785

Procurement identifier (OCID): ocids-h6vhtk-035009

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Section I: Contracting authority

I.1) Name and addresses

London Borough of Brent

Brent Civic Centre, Engineers Way

Wembley

HA9 0FJ

Contact

Mr Ibrahim Ladega

Email

Ibrahim.Ladega@brent.gov.uk

Telephone

+44 2089371234

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.brent.gov.uk/>

Buyer's address

<http://www.brent.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org/>

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Affordable Warmth Programme

Reference number

DN621357

II.1.2) Main CPV code

- 71314000 - Energy and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Brent Council is commissioning a service to provide energy advice and support to residents who have been identified as experiencing or at risk of experiencing fuel poverty.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 45262640 - Environmental improvement works
- 71314200 - Energy-management services
- 71356300 - Technical support services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Brent Council is commissioning a service to provide energy advice and support to residents who have been identified as experiencing or at risk of experiencing fuel poverty. We are seeking to award an experienced supplier a 12-month contract at an estimated value of £100,000.

Nature of service: The successful bidder will provide consultations to fuel-poor Brent

residents. These residents will be identified, triaged and referred to the Affordable Warmth service by existing Brent Hubs and front-line Brent staff. The nature of these consultations will be either via telephone call or in-person home energy consultations, depending on the level of need identified. These consultations will help residents who are deemed to be in fuel poverty or in financial hardship by:

- Undertaking comprehensive assessments of residents' energy needs
- Undertaking home visits where appropriate to assess residents' properties
- Helping residents control their heating and configure automatic settings
- Providing guidance on how to switch energy tariffs and providers
- Providing guidance regarding available grant funding for which they may be eligible
- Changing behaviours in order to reduce energy bills and consumption
- Supporting residents in tackling energy-related debts
- Identifying and signposting residents to available grants for more substantial interventions
- Providing guidance on how to prevent condensation and/or mould
- Providing energy saving devices to residents
- Signposting to other support services where required
- Following up with complex cases
- Delivering ongoing support
- Where appropriate, referring residents back into Brent Hubs for further support
- Providing monthly monitoring information on the advice and measures provided

The successful provider may also be requested to provide training to Brent Hubs staff around referral processes and identifying fuel poverty or the risk thereof on an ad hoc basis.

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

This service will be commissioned initially on a 12-month contract. Upon review, this service may be extended.

II.2.14) Additional information

Please submit responses to the questions listed below on the portal by 17:00 on Friday 5th August 2022.

1. Please provide a synopsis of your organisation's experience in the provision of energy advice to households?
2. Given the indicative contract length and value, please detail roughly how many Brent residents could be supported by the service
3. What proportion of those supported would you recommend to receive in-person consultations?
4. Brent is a very diverse borough, with numerous languages spoken throughout. How can we ensure that our different communities can receive quality support?
5. Do you have any other suggestions to make on how the service is specified?
6. What would you expect the fee structure to be for the described services?
7. Would your organisation be interested in submitting a quotation/tender for the above contract if the Council decides to publish a request for quote/ contract notice?

Please note that this notice does not commit the Council to any future competition or award.

II.3) Estimated date of publication of contract notice

8 July 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes