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Tender

## **Administration Support of Engagement and Participation (Supported People)**

North Lanarkshire Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-018779

Procurement identifier (OCID): ocds-h6vhtk-03de26

Published 3 July 2023, 9:57am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Lanarkshire Council

Civic Centre, Windmillhill Street

Motherwell

ML1 1AB

#### **Email**

[corporateprocurement@northlan.gov.uk](mailto:corporateprocurement@northlan.gov.uk)

#### **Telephone**

+44 1698302413

#### **Country**

United Kingdom

**NUTS code**

UKM84 - North Lanarkshire

**Internet address(es)**

Main address

<http://www.northlanarkshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00010](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Administration Support of Engagement and Participation (Supported People)

Reference number

NLC-CPT-23-024

#### **II.1.2) Main CPV code**

- 85321000 - Administrative social services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

In accordance with The Public Contracts (Scotland) Regulations 2015, Regulation 74, the Council including Health and Social Care North Lanarkshire ("HSCNL"), the successful Contractor will lead on the governance, co-ordination of investment and oversight of engagement and participation across HSCNL.

The successful Contractor will have responsibility for developing and implementing a governance structure and processes to facilitate, co-ordinate and progress engagement and participation with supported people in North Lanarkshire as outlined in the outcomes of the contract.

#### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85321000 - Administrative social services

- 85320000 - Social services

### **II.2.3) Place of performance**

NUTS codes

- UKM84 - North Lanarkshire

### **II.2.4) Description of the procurement**

The invitation to tender (“ITT”) pack is accessible and downloadable from the Supplier Attachment area within the PCS-Tender system, outlining the requirements and objectives of this Contract.

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Service delivery to be carried out in accordance with the information provided within this Contract Notice and the ITT Pack.

### **II.2.6) Estimated value**

Value excluding VAT: £900,000

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

PLEASE BE AWARE OF THE EXCLUSION GROUNDS:

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Full details of the objective rules and criteria for participation are contained within the associated project on the PCS-Tender portal.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Contractors staff appointed to work on the Contract may be required to be registered under the Protection of Vulnerable Groups (PVG) prior to commencement of any potential contract”

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at:  
<http://www.legislation.gov.uk/ssi/2015/446/schedule/3>

#### **IV.1.11) Main features of the award procedure**

Tenderers are required to complete responses to:

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PCSTender-Qualification Envelope:

This is based on the SPD (Single Procurement Document). Tenderers must respond to questions 4B.4, 4B.5.1b, 4B.5.2, 4C.1.2, 4C.10.

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Tenderers must respond to Questions that will be evaluated. Minimum Requirements apply. Failure to meet any Minimum Requirements will result in exclusion.

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 July 2023

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24583. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Please refer to the ITT Pack in the Supplier Attachment Area within PCS-Tender for

details.

(SC Ref:736922)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Scottish Courts

Edinburgh

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers, or is at risk of suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 or the Procurement Reform (Scotland) Act 2014, may bring proceedings in the Sheriff Court or the Court of Session.