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Tender

## **Employee Benefits including Discounts with Salary Sacrifice Schemes**

The North Yorkshire Council

F02: Contract notice

Notice identifier: 2024/S 000-018776

Procurement identifier (OCID): ocds-h6vhtk-0470d6

Published 18 June 2024, 3:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The North Yorkshire Council

County Hall, Racecourse Lane,

Northallerton

DL7 8AD

#### **Contact**

Kate Chapman

#### **Email**

[Kate.Chapman@northyorks.gov.uk](mailto:Kate.Chapman@northyorks.gov.uk)

#### **Telephone**

+44 1609533450

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

8867655

**Internet address(es)**

Main address

<https://www.northyorks.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104117>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uk.eu-supply.com/login.asp?B=yortender>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uk.eu-supply.com/login.asp?B=yortender>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Employee Benefits including Discounts with Salary Sacrifice Schemes

Reference number

87263

#### **II.1.2) Main CPV code**

- 98300000 - Miscellaneous services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority seeks to award a framework agreement for the provision of employee benefits including discounts with salary sacrifice schemes. The contract shall commence on 1st December 2024 and shall be for a period of four (4) years. The maximum value permitted by the Authority is £100,000,000. This figure accounts for use by both the Authority and Customers. The Authority intends to appoint a maximum of one (1) supplier per lot. Suppliers may bid for one or more lots.

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Provision of a Voluntary Benefits Website for Employee Discount

Lot No

1

**II.2.2) Additional CPV code(s)**

- 72000000 - IT services: consulting, software development, Internet and support

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

**II.2.4) Description of the procurement**

Lot 1 is the Provision of a Voluntary Benefits Website for Employee Discounts. The Supplier shall provide an innovative voluntary benefits website which delivers a wide range of offerings for discounted goods and services from both nationally and locally sourced suppliers.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Provision of a Green Car Salary Sacrifice Service

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 33952000 - Transport equipment and auxiliary products to transportation

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 2 is the Provision of a Green Car Salary Sacrifice Service. The Supplier shall provide the Customer access to fuel efficient and low emission vehicles accessing discounted rates via a web based system, assisting in reducing the environmental impact of business travel and commuting.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Provision of a Cycle to Work Salary Sacrifice Service

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 34000000 - Transport equipment and auxiliary products to transportation

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The provision to enable the Customer's Employees the ability to order a new bicycle, and accessories, via a web based system.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Provision of a Home Technology Salary Deduction Service

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 4 is the Provision of a Home Technology Salary Deduction Service. The Supplier shall enable the Customer's Employees the ability to order new home technology, including items that have a positive impact on the environment and help to reduce carbon emissions, via a web based system.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Provision of a Childcare Voucher Salary Sacrifice Service

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 75340000 - Child allowances

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The Supplier shall enable the Customers the ability for existing members of a childcare voucher scheme to order childcare vouchers online, which are deductible under salary sacrifice rules and payable to a registered childcare provider on a monthly basis. This shall be facilitated via a web based system.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Provision of a Health Care Cash Plan Scheme

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 66512200 - Health insurance services
- 85100000 - Health services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Supplier to provide Health cash plans to assist Employees with spreading the cost of healthcare expenses (including, but not limited to optical and dental treatment).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 July 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 13 November 2024

**IV.2.7) Conditions for opening of tenders**

Date

23 July 2024

Local time

12:00pm

Place

Procurement and Contract Management, North Yorkshire Council, County Hall,  
Northallerton, DL7 8AD

Information about authorised persons and opening procedure

An independent member of the Procurement and Contract Management section will verify the tenders through our e-tendering system (YORtender)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

All public sector bodies may access this framework a full list is provided below:

Local authority councils

During the term of this Contract, any Contracting Authority created as a wholly owned subsidiary of North Yorkshire Council shall have the ability to access this Service.

England Scotland and Wales Local Councils - <https://www.gov.uk/find-local-council>

Northern Ireland Local Councils - <https://www.nidirect.gov.uk/contacts/local-councils-in-northern-ireland>

Schools in England <https://www.gov.uk/government/publications/schools-in-england>

Schools in Wales <http://gov.wales/statistics-and-research/address-list-of-schools/?lang=en>

Educational Establishments in England and Wales  
<http://www.education.gov.uk/edubase/search.xhtml?>

clear=true

Schools in Scotland <https://education.gov.scot/parentzone>

Educational Establishments in Scotland  
<http://www.gov.scot/Topics/Statistics/ScotXed/SchoolEducation/>

SchoolEstablishments

Schools and Educational Establishments in Northern Ireland <https://www.education-ni.gov.uk/services/schoolsplus>

England Scotland and Wales Higher Education <https://www.gov.uk/check-a-university-is-officially-recognised/overview>

Northern Ireland Higher Education <https://www.nidirect.gov.uk/articles/universities-and-colleges-northern-ireland>

Education Trusts <http://www.education.gov.uk/edubase/groups/search.xhtml?page=1>

Police, fire and rescue, maritime and coastguard agency emergency services:

UK Police Forces <https://www.police.uk/forces/>

England Fire and Rescue Services <http://www.fire.org.uk/fire-brigades.html>

Scotland Fire and Rescue Services <http://www.firescotland.gov.uk/your-area.aspx>

Wales Fire and Rescue Services <http://gov.wales/topics/people-and-communities/communities/safety/fire/>

[localservices/?lang=en](#)

Northern Ireland Fire and Rescue Services <https://www.nifrs.org/areas-districts/12/13>

UK Maritime & Coastguard Agency  
<https://www.gov.uk/government/organisations/maritime-and-coastguardagency/about/access-and-opening>

NHS bodies, the HSC (Northern Ireland) and ambulance services:

England NHS <http://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

Scotland NHS <http://www.scot.nhs.uk/organisations/>

Wales NHS <http://www.wales.nhs.uk/nhswalesaboutus/structure>

Northern Ireland HSC <http://online.hscni.net/hospitals/health-and-social-care-trusts/>

England Ambulance Service  
<http://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

Scotland Ambulance Service <http://www.scottishambulance.com/footer/contactus.aspx>

Wales Ambulance Service <http://www.was-tr.wales.nhs.uk/Default.aspx?pagelD=62&lan=en>

Northern Ireland Ambulance Service <http://www.nias.hscni.net/contact-us-2/contact-details/>

Central government departments and their agencies:

England / UK Central Government <https://www.gov.uk/government/organisations>

Scotland Government <https://beta.gov.scot/about/how-government-is-run/directorates/>

Wales Government <http://gov.wales/about/?lang=en>

Northern Ireland Government <https://www.northernireland.gov.uk/topics/your-executive/governmentdepartments>

Registered charities:

England and Wales Registered Charities

<http://apps.charitycommission.gov.uk/showcharity/registerofcharities/>

RegisterHomePage.aspx

Scotland Registered Charities <http://www.oscr.org.uk/charities>

Northern Ireland Registered Charities <http://www.charitycommissionni.org.uk/charity-search/>

To access the tender documents you must register your organisation details on the YORtender (Mercell) system at <https://yortender.eu-supply.com/login.asp?B=YORTENDER>.

To view details of this opportunity, log into your account and click on “CTM Published Tenders” link. Select “Quote/tender ID” from the “Text filter” drop down menu, enter 87263 into the “with keyword” filter and click the green Search button. The opportunity should then appear in the list below. Click the name of the opportunity which will give an overview of the opportunity and click “Accept” if you wish to accept the invitation to tender.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court of England and Wales

The Strand

London

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk/courts/royal-courts-of-justice>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

North Yorkshire Council shall in accordance with the Public Contracts (Amendment) Regulations 2015, incorporate a minimum 10 day standstill period commencing at the point that information on the intention to award the contract is sent to tenderers.

The Council shall, as soon as possible after the decision has been made, inform the tenderers and candidates of its decision, and shall do so by notice in writing by the most rapid means of communication practicable.

Should additional information be required, please contact the person cited in paragraph I.1) of this form. If an appeal regarding the award of a contract has not been successfully resolved, Public Contracts Regulations 2015 (SI 2015 No 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England and Wales).

Any such action must be started within 30 days beginning with the date when the aggrieved party first knew or ought to have known that grounds for starting the proceedings had arisen. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the 10 day standstill period, if no further debriefing has been requested, the Court may only award damages once the contract has been entered into.