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Contract

## **EC0993 Accommodation, Catering and Events Cleaning Requirements**

University Of Edinburgh

F03: Contract award notice

Notice identifier: 2023/S 000-018771

Procurement identifier (OCID): ocds-h6vhtk-03b690

Published 3 July 2023, 8:46am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

#### **Contact**

Mark Eardley

#### **Email**

[mark.eardley@ed.ac.uk](mailto:mark.eardley@ed.ac.uk)

#### **Telephone**

+44 1316502508

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<https://www.ed.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00107](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

EC0993 Accommodation, Catering and Events Cleaning Requirements

Reference number

EC0993

### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The University of Edinburgh's Accommodation, Catering and Events (ACE) was seeking contractors for cleaning services to a range of student accommodation. This will include full lease end cleans across student accommodation as well as commercial end of occupancy (turnaround) cleans.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £825,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services
- 90911000 - Accommodation, building and window cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

University of Edinburgh

## **II.2.4) Description of the procurement**

Open Route Procurement to establish a framework agreement for the provision of cleaning services to a range of student accommodation.

Bidders must self-certify their adherence to the conditions of participation via the SPD (Scotland) in PCS-T. Bidders must refer to the specific requirements listed in the Section III in this Contract Notice when completing the SPD in PCS-T. Within the technical envelope there are also a list of pass/fail questions which bidders must be able to confirm adherence to:

- Adherence to code of conduct
- Ability to provide staff who have been fully trained including COSHH
- Ability to provide staff who are able to follow written and verbal instructions in English language
- The supplier ensures contracted workers have the right to work in the UK, and complies with the Code of Practice for employers: avoiding discrimination while preventing illegal working
- The supplier and subcontractors must be able to ensure there is no slavery or human trafficking in the workforce, and if required by law, submit annual slavery and human trafficking statements.
- The supplier must be paying the real Living Wage as defined by the Living Wage Foundation (currently GBP 10.90/hr, [www.livingwage.org.uk](http://www.livingwage.org.uk), not to be confused with the National Living Wage) to all persons providing these services to the University.
- Equalities and Employment Law: Able to confirm and evidence upon request that all direct and sub-contracted employees involved in the delivery of this contract have all relevant rights respected at all times and are clearly aware, informed and trained about these rights and how to practically exercise them, including with due regard to any potential language barriers, disability or other protected characteristics.

Bidders should note that these are mandatory pass/fail requirements and that failure to provide adequate evidence on request of how these requirements shall be met will result in automatic exclusion from the Tendering process.

Each Bidder passing the Minimum Standards will then be subject to a technical and commercial evaluation.

The weighting for the technical evaluation is 60%. A technical threshold will apply - bids will be required to achieve a minimum score of 30% or more of the overall technical score of 60% in order to progress to the final stage of evaluation. A Bidder who fails to achieve the technical threshold will be excluded from the commercial tender evaluation and shall take no further part in the tender evaluation process.

The methodology used for scoring technical criteria questions is a 0-4 scoring. Please see ITT for full details.

Technical Scores shall be allocated based on the total percentage achieved by the response out of the maximum possible percentage. This takes into account the score out of 4 and the weighting allocated to individual questions.

Commercial scores shall be allocated on a comparative basis with the lowest overall price receiving full marks and others a percentage of that mark according to the difference between their bid and the lowest offer. Where we consider any of the total price(s) you have submitted to be abnormally low we will ask you to explain the price(s) you have submitted (as required in regulation 69 of the Public Contracts Regulations 2015).

The quality and commercial score will be combined to give each Bidder, who has passed the technical threshold, an overall total score. The intention is to appoint 8 suppliers to the framework agreement. The suppliers with the highest total scores will be deemed to have provided the most economical advantageous tenders (MEAT).

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-008930](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 June 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

Crystal Facilities Management Ltd

The Lyra, Portal Way

London

W3 6BJ

Telephone

+44 2089933831

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Mario Group Facility Management Limited

1 Eagle Street,, Galsgow

Glasgow City

G4 9XA

Telephone

+44 1413786000

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

McSence

32 Sycamore Road, Mayfield

Dalkeith

EH22 5TA

Telephone

+44 1314541507

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Pure Cleaning (Scotland) Ltd

35 Northumberland Street

Edinburgh

EH3 6LR

Telephone

+44 1312029161

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £825,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

2A.17 If the bidder is participating in the procurement procedure together with others as part of a group, consortium, joint venture or similar arrangement, the bidder must answer "yes" and complete the supplier response form attached to section 2A.17.4

2C.1 If the bidder is to rely on the capacities of other suppliers in order to meet the selection criteria set out under Part 4 and the criteria and rules (if any) set out under Part 5 (if included) the bidders should answer 'yes' and the suppliers must complete the first three sections of the SPD supplier response form to section 2C.1.1. Any selection criteria response from SPD section 4 that they fulfil on behalf of the main bidder should be clearly labelled with the suppliers name and submitted as part of the main submission.

2D.1 If the bidder expects to subcontract to parties which they will not rely on to meet the

selection criteria (as listed in the contract notice and SPD section 4), they should answer 'yes' and, as far as known, list these entities. You will not need to submit the supplier response form on their behalf at this stage, but must submit it with the first three sections completed at any stage upon request.

#### Sustainable Procurement:

The University will include consideration of sustainability in this procurement, including what Fair Work Practices they have in place, which will include consideration of the Living Wage. The University may also include consideration of what practices bidders will commit to monitor and reduce their carbon footprint. Detailed information will be contained within our invitation to tender (ITT) documentation, and may include confirmation of compliance with the APUC Supply Chain Code of Conduct and invitation to the Sustain assessment programme.

#### Living Wage:

The University of Edinburgh has Living Wage Accreditation and is committed to promoting fair and reasonable remuneration. The University expects this for all workers involved in the delivery of our contracts, including at least the Living Wage for UK-based workers (currently 10.90 GBP per hour according to the Living Wage Foundation, see [www.livingwage.org.uk](http://www.livingwage.org.uk)).

#### Modern Slavery, Blacklisting Equalities Act

Bidders and subcontractors engaged in the delivery of this contract may be excluded if they have not met applicable social, environmental and labour obligations under national, EU, and international law (as indicated in SPD section 3D). Without prejudice to any additional relevant duties, suppliers should note that this includes obligations for certain organisations under:

- the Modern Slavery Act 2015 (available at <http://www.legislation.gov.uk/ukpga/2015/30/contents/enacted>),

- the ILO conventions and other measures listed in Annex X of Directive 2014/24/EU (available at

- <http://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:32014L0024&from=EN>)

- the Equality Act 2010 (available at <https://www.legislation.gov.uk/ukpga/2010/15/contents>)

- the Employment Relations Act 1999 (Blacklists) Regulations 2010 (<http://www.legislation.gov.uk/uksi/2010/493/contents/made>) - this is grounds for mandatory exclusion or termination at any procurement or contract stage.

At any stage, bidders and/or relevant subcontractors may be required to provide statements and means of proof demonstrating their compliance with these obligations or the reliability of their self-cleansing measures, including the annual statement as provided for by section 54 of the Modern Slavery Act for organisations with a turnover of 36,000,000 GBP or over.

Main Contract Type and T&Cs: University of Edinburgh Standard Terms and Conditions for Goods and Services.

(SC Ref:737345)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street,

Edinburgh

EH1 1LB

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street,

Edinburgh

EH1 1LB

Country

United Kingdom