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Tender

## **Research into the Needs of the Bereaved Armed Forces Community**

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-018760

Procurement identifier (OCID): ocds-h6vhtk-0470cb

Published 18 June 2024, 2:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ARMED FORCES COVENANT FUND TRUSTEE LIMITED

Leeds

#### **Contact**

Tom Traynor

#### **Email**

[info@covenantfund.org.uk](mailto:info@covenantfund.org.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Charity Commission (England and Wales)**

1177627

**Internet address(es)**

Main address

<https://www.covenantfund.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://covenantfund.org.uk/work-for-the-trust/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://covenantfund.org.uk/work-for-the-trust/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Grant Making Trust

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Research into the Needs of the Bereaved Armed Forces Community

#### **II.1.2) Main CPV code**

- 73210000 - Research consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Researching the needs of the bereaved Armed Forces community to provide information and evidence to inform the development of a grant programme to help address those needs.

#### **II.1.5) Estimated total value**

Value excluding VAT: £41,665

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The Trust ran a consultation from June to July 2023, whereby members of the Armed Forces community could feed into and help shape the Trust's 3-year Covenant Funding Framework. As a result of this, the Armed Forces bereaved community came through as a cohort, with specific needs. Consequently, the Trust's 3-year Covenant Funding Framework has built in the capability to create a programme designed to meet the needs of the Armed Forces bereaved community. The programme will be valued at

approximately £2m, with a view to awarding the first grants in the 2025/26 financial year. This research will help to form the foundation of that programme design.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £41,665

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

6

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the ITT documentation

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 July 2024

Local time

12:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Armed Forces Covenant Fund Trust

Leeds

Country

United Kingdom