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Tender

## **Tree and Woodland Maintenance**

Perth & Kinross Council

F02: Contract notice

Notice identifier: 2022/S 000-018752

Procurement identifier (OCID): ocds-h6vhtk-034fe8

Published 8 July 2022, 12:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

#### **Contact**

Sarah Lang

#### **Email**

[SarahLang@pkc.gov.uk](mailto:SarahLang@pkc.gov.uk)

#### **Telephone**

+44 1738475000

#### **Country**

United Kingdom

**NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.pkc.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00372](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00372)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tree and Woodland Maintenance

Reference number

PKC11914

#### **II.1.2) Main CPV code**

- 77211500 - Tree-maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tree and Woodland Maintenance

#### **II.1.5) Estimated total value**

Value excluding VAT: £750,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77211500 - Tree-maintenance services
- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services

#### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Perth and Kinross Council area.

#### **II.2.4) Description of the procurement**

Perth and Kinross Council are seeking to appoint suitably qualified and experienced Contractor to ensure that the Council minimises risk by ensuring dangerous trees are removed, trees are maintained to stay healthy, new trees are planted to keep our parks, open spaces and countryside safe and welcoming environments. The works are in the public domain and require to be carried out in a safe manner that does not put the public at risk. It would also include tree planting options to assist with the climate emergency and to spend the approved budget for planting trees, shrubs and pollinators.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £750,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

42

This contract is subject to renewal

Yes

Description of renewals

The option to extend for up to a further 2 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

N/A

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

B: Economic and Financial Standing

4B.4 Bidders will be required to state the value(s) for the following financial ratio(s):

Current Ratio (Current Assets divided by Current Liabilities)

Net Assets (Net Worth) (value per the Balance Sheet, no calculations required)

4B.5.1 It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Minimum level(s) of standards possibly required

B: Economic and Financial Standing

4B.4 The acceptable range for each financial ratio is:

Current Ratio It is expected that the ratio is equal to or greater than 1, i.e. Current Assets will equal or exceed Current Liabilities in each of the 2 years. Reasons for not meeting the required test to be disclosed by tenderers together with appropriate supporting evidence to confirm the suitability of the tenderer for the contract.

Net Assets (Net Worth) It is expected that the Net Worth will be positive i.e., a Net Assets position in each of the 2 years. Reasons for not meeting the required test to be disclosed together with appropriate supporting evidence to confirm the suitability of the tenderer for the contract.

#### 4B.5.1

Employer's (Compulsory) Liability Insurance = 10m GBP

Public Liability Insurance = 5m GBP <https://www.hse.gov.uk/pubns/hse40.pdf>

Comprehensive Car Insurance (Business use)

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

4C.1.2 Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

4C.6 Bidders will be required to confirm that they and/or the service provider have the following relevant educational and professional qualifications:

4C.10 Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

Minimum level(s) of standards possibly required

4C.1.2 The bidder shall include 2 examples of non domestic arboriculture work within the last 3 years.

(All NPTC or equivalent LANTRA Qualifications)

Level 2 Award in Chainsaw Maintenance and Crosscutting - ALL

Level 2 Manual Fed Mechanical Chipper Qualification – TWO OPERATIVES

Level 3 Award in Felling and Processing Trees up to 380mm - ALL

Level 2 Award in Branch Removal and Breakdown of a Crown – TWO OPERATIVES

Level 2 Award in Safe Use of a Powered Pole Pruner – ONE OPERATIVE

Level 2 Award in Accessing a Tree Using a Rope and Harness – TWO OPERATIVES

Level 2 Award in Supporting Colleagues Undertaking Off Ground Tree Related Operations – ONE OPERATIVE

Level 2 Award in Tree Climbing and Rescue – TWO OPERATIVES

Level 3 Award in Felling and Processing Trees Over 380mm – TWO OPERATIVES

Level 3 Award in Severing Uprooted or Windblown Trees Using a Chainsaw – ONE OPERATIVE

Level 3 Award in Emergency Tree work Operations – TWO OPERATIVES

Level 3 Award in Aerial Chainsaw work from a harness – TWO OPERATIVES

Level 3 Award in Aerial cutting of Trees Using Free Fall Techniques – ONE OPERATIVE

Level 3 Award in Aerial Tree Rigging – ONE OPERATIVE

Quality Management Procedures

4D.1 The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent),

Or

The bidder must have the following:

A, Documented arrangements for ensuring that the bidders apply quality management measures that are appropriate to the work for which they are being engaged.

B, A documented process demonstrating how the bidder deals with complaints.

Health and Safety Procedures

The bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum.

OR

4a The bidder must have a regularly reviewed and documented policy for Health and Safety (H&S) management, endorsed by the Chief Executive Officer, or equivalent.

4h. Documented procedures for recording accidents/incidents and undertaking follow-up action.

4j. Documented arrangements for carrying out risk assessments capable of supporting safe methods of work and reliable contract delivery where necessary.

4k. Documented arrangements for cooperating and co-ordinating the bidder's work with other suppliers.

#### Environmental Management Systems

4D.2 1 The Bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate

OR

2. The bidder must have the following:

f. Procedures for dealing with waste (e.g. waste management plans, waste segregation, recycling etc.).

g. Documented arrangements for ensuring that any suppliers the bidder engages apply environmental protection measures that are appropriate to the work for which they are being engaged, including procedures for monitoring supplier's environmental management arrangements and ensuring that environmental performance appropriate for the work to be undertaken is delivered throughout the whole of the bidder's supply chain.



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 August 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 August 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated Summer 2027

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 21763. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Tenderers responding to this tender opportunity are requested to adopt the following community benefits approach.

Perth & Kinross Council (PKC) is committed to maximising community benefits. Community Benefits improve the economic, social or environmental wellbeing of the specific local authority area.

To find information about current community requirements in the Perth and Kinross Council area please look at our website.

Based on estimated spend of this contract any successful supplier will be required to meet a minimum number of Community Benefits points (please see below spend thresholds). If you are successful in the award of this contract and meet the minimum Annual Spend Threshold you will be required to communicate with the Council's designated person to finalise the benefits that you are offering.

Perth & Kinross Council will calculate which Annual Spend Thresholds have been met. Suppliers must report delivered Community Benefits to PKC's designated person on a six monthly basis.

(SC Ref:699800)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Perth Sheriff Court

Tay Street

Perth

PH2 8NL

Telephone

+44 1738620546

Country

United Kingdom