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Tender

## **Local Government Reorganisation Engagement Plan**

Derbyshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-018737

Procurement identifier (OCID): ocds-h6vhtk-050c2f

Published 2 May 2025, 12:29pm

### **Scope**

### **Reference**

CST233

### **Description**

Derbyshire County Council is inviting an external organisation to quote for developing and delivering an engagement plan to gather stakeholders' views on Local Government Reorganisation (LGR). The results are required to demonstrate levels of local support and shape the Council's final submission by November 2025. The quote should detail an engagement plan including an independently hosted online survey, survey design, planning and delivery of engagement events, and a multi-channel campaign focused on three key areas (as set out in the Objectives below). Headline results and the full datasets should be presented within the specified timeline.

## **Total value (estimated)**

- £90,000 excluding VAT
- £108,000 including VAT

Below the relevant threshold

## **Contract dates (estimated)**

- 28 May 2025 to 31 August 2025
- 3 months, 4 days

## **Main procurement category**

Services

## **CPV classifications**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## **Contract locations**

- UKF1 - Derbyshire and Nottinghamshire

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## **Participation**

## **Conditions of participation**

### **Tenderer Details (5.1.1):**

This section requests general information about the organisation submitting the tender. The answers provided in this section are required information and will not contribute to the evaluation, however if the information required is not provided the tender may be judged to be non-compliant unless there is an acceptable reason for its omission.

### **Confirmation of Core Provider Information (5.1.2):**

This section requests the PDF download of the Tenderer's Central Digital Platform information. The PDF must be clearly labelled and appended to the tender response as a separate document. This will be evaluated on a required information basis, however if the information required is not provided, or the information indicates the Provider doesn't meet the exclusionary grounds requirements, the tender may be judged to be non-compliant unless there is an acceptable reason for its omission.

### **Additional Exclusions Information (5.2):**

The answers provided in this section are required as part of a single composite response and will be used to assess the economic and financial standing of the wider operating group.

If the Tenderer is on the Debarment List, the Council retains the right to deem the tender response as a non-compliant tender and exclude the Tenderer from the remainder of the procurement process.

### **Conditions of Participation (5.3)**

#### **Technical and Professional Ability (5.3.4):**

This section requires information about [number of previous contracts - usually 1-3] from either the public or private sector that are relevant to the requirements of this contract that the Tendering organisation has undertaken\*. This must demonstrate Tenderer has the necessary technical and professional resources and experience to perform the contract to the required standard.

\*The Council reserves the right to contact referees.

## **Part 4: Additional Conditions of Participation**

### **Additional Questions**

This section requires Tenderers to self-certify they meet the specified requirements and includes any project specific questions. Tenderers will be required to provide evidence if they are successful at the contract award stage within a set timeframe. Failure to provide the required evidence could result in the contract being awarded to the next compliant tender or the procurement process being terminated.

Insurance (5.3.5):

This section requires the Tenderer to confirm that they either already have or can commit to obtaining the required types and levels of insurance. Failure to confirm this will result in the Council deeming the tender response as a non-compliant tender and excluding the Tenderer from the procurement process.

Sections 5.3.5 to 5.3.17:

Disclosure and Barring Service (DBS) Checks (5.3.8), Compliance with Equality Legislation (5.3.13), Environmental Management (5.3.14), Supplier Information Security Standards (5.3.17):

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

9 May 2025, 5:00pm

## Tender submission deadline

19 May 2025, 11:00am

## Submission address and any special instructions

<https://procontract.due-north.com/>

## Tenders may be submitted electronically

Yes

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## Award criteria

Name	Type	Weighting
Quality	Quality	70%
Price	Price	30%

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

<https://www.procontract.due-north.com/Advert?advertId=66b044ad-3827-f011-8136-005056b64545>

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## Contracting authority

### Derbyshire County Council

- Public Procurement Organisation Number: PWZQ-2162-JJQL

County Hall

Matlock

DE4 3AG

United Kingdom

Email: [Countyprocurementcompliance.team@derbyshire.gov.uk](mailto:Countyprocurementcompliance.team@derbyshire.gov.uk)

Region: UKF13 - South and West Derbyshire

Organisation type: Public authority - sub-central government