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Contract

## **Independent Advocacy Services - Adult Services**

Renfrewshire Council

F21: Social and other specific services – public contracts

Contract award notice

Notice identifier: 2021/S 000-018719

Procurement identifier (OCID): ocds-h6vhtk-029e19

Published 4 August 2021, 11:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Renfrewshire Council

Renfrewshire House, Cotton Street

Paisley

PA1 1JB

#### **Email**

[alexandra.donaldson@renfrewshire.gov.uk](mailto:alexandra.donaldson@renfrewshire.gov.uk)

#### **Telephone**

+44 3003000300

#### **Country**

United Kingdom

#### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00400](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Independent Advocacy Services - Adult Services

Reference number

RC-CPU-20-268

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is seeking to appoint a Provider to deliver an Independent Advocacy Service - Adults within Renfrewshire.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £687,858

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services
- 98000000 - Other community, social and personal services
- 85310000 - Social work services
- 85320000 - Social services

#### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire

#### **II.2.4) Description of the procurement**

Renfrewshire Council is seeking to appoint a single provider to provide Independent Advocacy Services for Adults within Renfrewshire.

The Mental Health (Care and Treatment) (Scotland) Act 2003 imposed a duty on local authorities and health boards to collaborate to ensure the availability of independent advocacy services in their area.

Independent Advocacy plays an important role in supporting people to express their views and in providing a source of support which gives them the confidence to speak out.

Prospective providers must meet the selection criteria as detailed in this contract notice and also meet the required technical criteria as detailed in the Tender Documents.

The contract will be for a period of 3 years with the option to extend for a further period of up to 12 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The Service must be based in an accessible and welcoming office, paid for and furnished by the Provider and situated at a central location in the Renfrewshire Council area, preferably in Paisley that is easily reached by all forms of public and individual transport

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

Open Procedure

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-005800](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

#### **V.2.3) Name and address of the contractor**

You First Advocacy

47 Causeyside Street

Paisley

PA1 1YN

Telephone

+44 1418491229

Fax

+44 1418875971

Country

United Kingdom

NUTS code

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £687,858

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## Section VI. Complementary information

### VI.3) Additional information

Tenderers are required to:

Complete the SPD;

Provide their organisation's "general" yearly turnover for the last 2 financial years.

The Council will use Dun & Bradstreet (D&B) to assist in its determination of the organisation's financial status and risk. The Council would expect Tenderers to have a minimum D&B Failure Score of 20%, however failure to meet this Failure Score would not necessarily merit a 'FAIL' as the D&B Failure Score is only one factor used by the Council in assessing the acceptability or otherwise of a Tenderer's financial status. The Council will take into account the Tenderer's response to the SPD Part 1V Question 4B.1.1

It is recommended that tenderers review their own D&B Failure Score in advance of submitting their tender submission. If, following this review, Tenderers consider that the D&B Failure Score does not reflect their current financial status, the tenderer should attach a document to this section giving a detailed explanation together with any relevant supporting independent evidence. The Council will review any such information as part of the evaluation of Tenderer's financial status.

Where the Tenderer is under no obligation to publish accounts and therefore does not have a D&B Failure Score or equivalent rating, they must provide their audited financial accounts for the previous 2 years as part of their Tender Submission in order that the Council may assess these to determine the suitability of the Tenderer to undertake any Contract of this size. Where a consortium bid is received, the D&B Failure Score of each consortium member shall be assessed. Any accounts or documents submitted must be in English and, if appropriate, certified as accurate translations.

Where the Tenderer is a subsidiary of a group but is applying as a separate legal entity and fails to meet the minimum D&B Failure Score (or equivalent) as a company, a parent company or bank guarantee may be required to allow progression in the tender process. The Council will be the sole judge as to whether these are required and it shall notify Tenderers accordingly. The parent company or bank guarantee must meet the minimum financial requirements as assessed by the Council and must be in the form requested by the Council.

Comply with the General Conditions of Contract and associated Special Conditions and Service Specification;

Confirm if managerial staff and those delivering the service are PVG checked.

Insurances:

Employers Liability Insurance 5,000,000 FIVE MILLION POUNDS

Public Liability Insurance with appropriate extension for administering medication  
5,000,000 FIVE MILLION POUNDS

Professional Indemnity Insurance - 2,000,000 TWO MILLION POUNDS

Statutory Third Party Motor Vehicle Insurance

Quality management policy.

Community benefits are included in this requirement

(SC Ref:661926)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Sheriff Court or Court of Session

Please refer to VI.4.3

Country

United Kingdom

Internet address

<http://www.renfrewshire.gov.uk>

##### **VI.4.2) Body responsible for mediation procedures**

Please refer to VI.4.3

Please refer to VI.4.3

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland)

Regulations 2015 (SSI 2015/446) (as amended) may bring proceedings in the Sheriff Court or Court of Session in accordance with Regulation 88 of the 2015 Regulations.

### **VI.4.4) Service from which information about the review procedure may be obtained**

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom