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Tender

After School Clubs for Children with SEN

Brighton & Hove City Council

F01: Prior information notice

Call for competition

Notice identifier: 2022/S 000-018717

Procurement identifier (OCID): ocds-h6vhtk-034fc5

Published 8 July 2022, 10:30am

Section I: Contracting authority

I.1) Name and addresses

Brighton & Hove City Council

Hove Town Hall, Norton Road

HOVE

BN33BQ

Contact

Edward Barfoot

Email

edward.barfoot@brighton-hove.gov.uk

Country

United Kingdom

NUTS code

UKJ21 - Brighton and Hove

Internet address(es)

Main address

<http://www.brighton-hove.gov.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://mailto:edward.barfoot@brighton-hove.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

After School Clubs for Children with SEN

Reference number

BHCC CYP SEN Clubs

II.1.2) Main CPV code

- 85312120 - Daycare services for disabled children and young people

II.1.3) Type of contract

Services

II.1.4) Short description

Brighton & Hove City Council are releasing a PIN as a Call for Competition. The services required are detailed below. Please note the requirements and procedure for submitting expressions of interest via email, further in this notice.

All year local inclusive after school and holiday clubs/youth schemes for children and young people (CYP) with Special Educational Needs and Disabilities (SEND) ranging between the ages of 4 and 19 years.

After school clubs to be term time only with the holiday playschemes to be during the Easter and Summer holidays.

Overall Aims

The overall aim of these services will be to provide:

- a safe, recreational place for the children and young people to attend out of school.
- allow the CYP to socialize with their peers, whilst being provided with the appropriate level of support, personal care and supervision
- a range of stimulating experiences in line with their age, developmental needs and personal

preferences.

- much needed respite and support to families of CYP with SEND, whom may be under extreme stress and pressure.

Quality Standards and essential requirements of Service Provider:

The quality Standards to be applied are set out in OFSTED Registration Standards for early years and childcare providers.

The clubs will be registered for 24 places of children under 8 years old at each venue to cover East and West areas of Brighton & Hove City.

The provider will be responsible for the recruitment and line management of suitable staff and volunteers.

All staff must have undergone an enhanced Disclosure and Barring Service (DBS) check.

The provider will deliver appropriate staff training programmes, which will include induction and ongoing training programmes.

The level of staff to children ratio will not fall below that legally stated. This will be used at an absolute minimum.

Contracts Period

An initial term of three (3) years from February 2023 to January 2026 with an optional extension period of a further two (2) years 2028.

II.1.5) Estimated total value

Value excluding VAT: £1,130,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ21 - Brighton and Hove

II.2.4) Description of the procurement

Interested and appropriately skilled, experienced and qualified providers must submit an expression of interest via email to edward.barfoot@brighton-hove.gov.uk by 12:00 on Monday 8th August 2022.

Their expression of interest should include a summary of (maximum 750 words):

- Their experience and track record of delivering comparable services to those required;
- The availability of staff to deliver the services from February 2023 or plans to recruit;
- If new registration is required, information on steps required to ensure services are OFSTED registered in the East and West of the city.

These services are listed under Schedule 3 of the Public Contract Regulations 2015 and any subsequent competition will be undertaken in accordance with the "Light Touch Regime".

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of expressions of interest

Date

8 August 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

N/A

N/A

Country

United Kingdom