

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/018717-2022>

Tender

## **After School Clubs for Children with SEN**

Brighton & Hove City Council

F01: Prior information notice

Call for competition

Notice identifier: 2022/S 000-018717

Procurement identifier (OCID): ocids-h6vhtk-034fc5

Published 8 July 2022, 10:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Brighton & Hove City Council

Hove Town Hall, Norton Road

HOVE

BN33BQ

#### **Contact**

Edward Barfoot

#### **Email**

[edward.barfoot@brighton-hove.gov.uk](mailto:edward.barfoot@brighton-hove.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ21 - Brighton and Hove

**Internet address(es)**

Main address

<http://www.brighton-hove.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[http://mailto:edward.barfoot@brighton-hove.gov.uk](mailto:edward.barfoot@brighton-hove.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

After School Clubs for Children with SEN

Reference number

BHCC CYP SEN Clubs

#### **II.1.2) Main CPV code**

- 85312120 - Daycare services for disabled children and young people

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Brighton & Hove City Council are releasing a PIN as a Call for Competition. The services required are detailed below. Please note the requirements and procedure for submitting expressions of interest via email, further in this notice.

All year local inclusive after school and holiday clubs/youth schemes for children and young people (CYP) with Special Educational Needs and Disabilities (SEND) ranging between the ages of 4 and 19 years.

After school clubs to be term time only with the holiday playschemes to be during the Easter and Summer holidays.

Overall Aims

The overall aim of these services will be to provide:

- a safe, recreational place for the children and young people to attend out of school.
- allow the CYP to socialize with their peers, whilst being provided with the appropriate level of support, personal care and supervision
- a range of stimulating experiences in line with their age, developmental needs and personal preferences.

- much needed respite and support to families of CYP with SEND, whom may be under extreme stress and pressure.

Quality Standards and essential requirements of Service Provider:

The quality Standards to be applied are set out in OFSTED Registration Standards for early years and childcare providers.

The clubs will be registered for 24 places of children under 8 years old at each venue to cover East and West areas of Brighton & Hove City.

The provider will be responsible for the recruitment and line management of suitable staff and volunteers.

All staff must have undergone an enhanced Disclosure and Barring Service (DBS) check.

The provider will deliver appropriate staff training programmes, which will include induction and ongoing training programmes.

The level of staff to children ratio will not fall below that legally stated. This will be used at an absolute minimum.

Contracts Period

An initial term of three (3) years from February 2023 to January 2026 with an optional extension period of a further two (2) years 2028.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,130,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ21 - Brighton and Hove

#### **II.2.4) Description of the procurement**

Interested and appropriately skilled, experienced and qualified providers must submit an expression of interest via email to [edward.barfoot@brighton-hove.gov.uk](mailto:edward.barfoot@brighton-hove.gov.uk) by 12:00 on Monday 8th August 2022.

Their expression of interest should include a summary of (maximum 750 words):

- Their experience and track record of delivering comparable services to those required;
- The availability of staff to deliver the services from February 2023 or plans to recruit;
- If new registration is required, information on steps required to ensure services are OFSTED registered in the East and West of the city.

These services are listed under Schedule 3 of the Public Contract Regulations 2015 and any subsequent competition will be undertaken in accordance with the "Light Touch Regime".

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

8 August 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

N/A

N/A

Country

United Kingdom