

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/018711-2021>

Tender

## **Print Books & Standing Orders - APUC**

APUC LIMITED

F02: Contract notice

Notice identifier: 2021/S 000-018711

Procurement identifier (OCID): ocds-h6vhtk-02d085

Published 4 August 2021, 9:46am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

APUC LIMITED

Unit 27, Stirling Business Centre, Wellgreen

STIRLING

FK82DZ

#### **Contact**

Lorona Watts

#### **Email**

[lwatts@apuc-scot.ac.uk](mailto:lwatts@apuc-scot.ac.uk)

#### **Telephone**

+44 1314428950

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<https://www.apuc-scot.ac.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10402)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Print Books & Standing Orders - APUC

Reference number

LIB1020 AP

#### **II.1.2) Main CPV code**

- 22113000 - Library books

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Authority is seeking to appoint Contractors to supply and deliver a wide range of English language, UK non-English language and foreign language academic content in print format.

The Authority is acting on behalf of the HE and FE institutions in Scotland, Members of the Scottish Confederation of University and Research Libraries (SCURL) which includes amongst its members, the National Library of Scotland, the National Museum of Scotland, the Royal Botanic Garden Edinburgh and Scotland Excel and its members

#### **II.1.5) Estimated total value**

Value excluding VAT: £9,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 - English language and UK non-English language publications

Lot 2 - Foreign language publications

## **II.2) Description**

### **II.2.1) Title**

English language and UK non-English language publications

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 22110000 - Printed books

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Scotland

### **II.2.4) Description of the procurement**

For the appointment of up to 4 contractors for the supply and delivery of English language and UK non-English language academic content in print format

This exercise is being undertaken on behalf of the HE/FE Institutions in Scotland and the members of Scottish Confederation of University and Research Libraries (SCURL), including the National Library of Scotland, National Museum of Scotland, the Royal Botanic Gardens Edinburgh

Parties eligible to use the Framework Agreement are as listed in Appendix E - List of Institutions.

Members of APUC - <http://www.apuc-scot.ac.uk/>

Members of Scottish Confederation of University and Research Libraries (SCURL)  
<https://www.scurl.ac.uk/members>

Members of Scotland Excel - <http://www.scotland-excel.org.uk/>

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 50

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 November 2021

End date

2 November 2023

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will commence on the 03.11.2021 for an initial period of 2 years and will expire on the 02.11.2023

The Authority reserves the right to extend the Framework Agreement for a further 2 x 12 month periods subject to satisfactory performance

and continued requirements of the members of APUC and SCURL.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The scope of the framework agreement will also cover alternative formats, including but not limited to CD, DVD, Maps, Posters, Music Scores and Kits.

#### **II.2.14) Additional information**

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Individual call-off contracts under this Framework Agreement may be financed by European Union funds.

### **II.2) Description**

#### **II.2.1) Title**

Foreign language publications

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 22110000 - Printed books

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Scotland

#### **II.2.4) Description of the procurement**

For the appointment of up to 6 contractors for the supply and delivery of foreign language academic content in print format

This exercise is being undertaken on behalf of the HE/FE Institutions in Scotland and the members of Scottish Confederation of University and Research Libraries (SCURL), including the National Library of Scotland, National Museum of Scotland, the Royal

Botanic Gardens Edinburgh

Parties eligible to use the Framework Agreement are as listed in Appendix E - List of Institutions.

Members of APUC - <http://www.apuc-scot.ac.uk/>

Members of Scottish Confederation of University and Research Libraries (SCURL)  
<https://www.scurl.ac.uk/members>

Members of Scotland Excel - <http://www.scotland-excel.org.uk/>

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 50

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 November 2021

End date

2 November 2023

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will commence on the 03.11.2021 for an initial period of 2 years and will expire on the 02.11.2023.

The Authority reserves the right to extend the Framework Agreement for a further 2 x 12 month periods subject to satisfactory performance

and continued requirements of the members of APUC and SCURL.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The scope of the framework agreement will also cover alternative formats, including but not limited to CD, DVD, Maps, Posters, Music Scores and Kits.

### **II.2.14) Additional information**

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Individual call-off contracts under this Framework Agreement may be financed by European Union funds.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

##### **SUBMISSION OF MANAGEMENT INFORMATION**

Prior to the commencement of the Framework Agreement, the Contractor will provide the Authority with contact details of the

Management Information contact who will be provided with a template spreadsheet/reporting schedule along with a username and

password for the management information website <http://www.ucsp.ac.uk/>

Contractors must provide the information on a quarterly basis, within 10 working days following the start of each quarter by logging into

the website and uploading the template document. If there has been no spend for the quarter then this will still require you to log in and

record a nil spend return.

Following the beginning of each new academic year the Authority will provide the Contractor with a new template along with the reporting

schedule

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 August 2021

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

19 August 2021

Local time

2:05pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: February 2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public

Contracts (Scotland) Regulations 2015.

The following should be submitted prior to award. It is for information only and will not be scored.

Form of Tender

Please confirm that you will be in a position to submit prior to award "Appendix A - Form of Tender" in the Technical Questionnaire in PCS-Tender.

Freedom of Information

Please confirm that you will be in a position to submit prior to award "Appendix B - Freedom of Information" if applicable in the Technical Questionnaire in PCS-Tender.

Sustain Supply Chain Code of Conduct

Please confirm that you will be in a position to submit prior to award "Appendix D - Sustain Supply Chain Code of Conduct" in the Technical Questionnaire in PCS-Tender.

General Data Protection Regulation

Please confirm that you will be in a position to submit prior to award "Appendix G - GDPR Contractor Assessment Form" in the Technical Questionnaire in PCS-Tender.

Serious Organised Crime

Please confirm that you will be in a position to submit prior to award "Appendix H - Declaration of Non-Involvement in Serious Organised Crime" in the Technical Questionnaire in PCS-Tender.

Sustain Supply Chain Evaluation Tool: Section 1 - Appendix J

Sustain Supply Chain Evaluation Tool: Section 1 Appendix J in the Technical Questionnaire in PCS-Tender.

For completion and return with tender submission

Lot 2 - Language requirements - Appendix L

Language requirements under Lot 2. Please complete at time of tender submission, refer to Appendix L in the Technical Questionnaire in PCS-Tender.

For Information only

List of Institutions - Appendix E

For list of parties eligible to use the resulting Framework Agreement, please refer to Appendix E-List of Institutions

Library Management Systems (LMS)- Appendix K

List of Library Management Systems used please refer to Appendix K in the Technical Questionnaire in PCS-Tender.

Functionality and Platform Test Plan - Appendix I

Functionality and Platform Test Plan to be used for evaluating the Tenderers online platform.

NAG Servicing Guidelines - Appendix M

NAG Servicing Guidelines - To be used as a point of reference when completing Appendix F - Pricing Schedule= Processing/NAG Servicing

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19174.

For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

It is a requirement that the range of the goods and services to be delivered under this framework agreement will be delivered by each of the main contractors.

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Book schemes, donation of books to local charities, opportunities for internships, summer placements or apprenticeships for students

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Stirling Sheriff Court and Justice of the Peace Court

Sheriff Court House, Viewfield Place

Stirling

FK8 1NH

Email

[stirling@scotcourts.gov.uk](mailto:stirling@scotcourts.gov.uk)

Telephone

+44 1786462191

Fax

+44 1786470456

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/stirling-sheriff-court-and-justice-of-the-peace-court>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Under the Public Contracts (Scotland) Regulations 2015 or the Procurement Reform (Scotland) Act 2014, may bring proceedings in the Sheriff Court or the Court of Session