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Tender

## **HR System and Payroll Managed Service**

Northern Ireland Electricity Networks Limited

F05: Contract notice – utilities

Notice identifier: 2021/S 000-018692

Procurement identifier (OCID): ocids-h6vhtk-02d072

Published 3 August 2021, 10:45pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

Northern Ireland Electricity Networks Limited

120 Malone Road,

Belfast,

BT9 5HT

#### **Email**

[Angela.Hutton@nienetworks.co.uk](mailto:Angela.Hutton@nienetworks.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN - Northern Ireland

#### **Internet address(es)**

Main address

[www.nienetworks.co.uk](http://www.nienetworks.co.uk)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://e-sourcingni.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://e-sourcingni.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.6) Main activity**

Electricity

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HR System and Payroll Managed Service

Reference number

S1197

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Contracting Entity intends to establish a Framework Arrangement for the provision of a HR System and Payroll Managed Service. The Framework Agreement will be for a period of five (5) years with an option, exercisable entirely at the discretion of the Contracting Entity and subject to the terms of the Framework Agreement, to extend by a further optional period of up to three (3) years, with a total potential duration of eight (8) years.

The Contracting Entity estimates that the total spend under the Framework Agreement will be in the range of £1,400,000 to £1,800,000

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,800,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

- 48311000 - Document management software package
- 48311100 - Document management system
- 48450000 - Time accounting or human resources software package
- 48460000 - Analytical, scientific, mathematical or forecasting software package
- 48482000 - Business intelligence software package
- 48517000 - IT software package
- 48610000 - Database systems
- 48611000 - Database software package
- 48612000 - Database-management system
- 48613000 - Electronic data management (EDM)
- 48620000 - Operating systems
- 48931000 - Training software package
- 66523100 - Pension fund administration services
- 79211110 - Payroll management services
- 79500000 - Office-support services
- 79631000 - Personnel and payroll services
- 80420000 - E-learning services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

Main site or place of performance

Northern Ireland

### **II.2.4) Description of the procurement**

NIE Networks wishes to establish a framework agreement (following award of this tender competition) for the Provision of an Integrated HR System and Managed Payroll Service to include the following modules:

- HR & Occupational health
- Payroll
- Leave Management
- Cars
- Employee/Manager Self Service
- Recruitment & Onboarding
- Case Management
- Talent & Performance - PPR
- Training
- E-Learning
- Pensioners Payroll
- Agency Workers

The above list may not be exhaustive.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,800,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

Yes

Description of renewals

At the end of the term, the framework arrangement may be subject to retender.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will be for a period of five (5) years with an option, exercisable entirely at the discretion of the Contracting Entity and subject to the terms of the Framework Agreement, to extend by a

further optional period of up to three (3) years, with a total potential duration of eight (8) years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As specified within the PQQ and/or tender documents available from the address specified above with the reference project S1197 HR System and Payroll Managed Service

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

As specified within the PQQ and/or tender documents available from the address specified above with the reference project S1197 HR System and Payroll Managed Service

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As specified within the PQQ and/or tender documents available from the address specified above with the reference project S1197 HR System and Payroll Managed Service

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 September 2021

Local time

3:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

13 September 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 months

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Northern Ireland Electricity Networks Ltd

120 Malone Road

Belfast

BT9 5HT

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Northern Ireland Electricity Networks Ltd

120 Malone Road

Belfast

BT9 5HT

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court of Justice in Northern Ireland

Royal Courts of Justice, Chichester Street

Belfast

BT1 3 JY

Country

United Kingdom