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Tender

## **DIAGNOSTIC ASSESSMENT SERVICES FOR SPECIFIC LEARNING DIFFICULTIES**

Sheffield Hallam University  
The University of Sheffield

F02: Contract notice

Notice identifier: 2021/S 000-018667

Procurement identifier (OCID): ocds-h6vhtk-02d059

Published 3 August 2021, 5:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

#### **Contact**

Rachel Devaney

#### **Email**

[r.devaney@shu.ac.uk](mailto:r.devaney@shu.ac.uk)

#### **Telephone**

+44 1142253431

**Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

[www.shu.ac.uk](http://www.shu.ac.uk)

Buyer's address

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

**I.1) Name and addresses**

The University of Sheffield

Sheffield

**Email**

[r.devaney@shu.ac.uk](mailto:r.devaney@shu.ac.uk)

**Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

[www.sheffield.ac.uk](http://www.sheffield.ac.uk)

**I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DIAGNOSTIC ASSESSMENT SERVICES FOR SPECIFIC LEARNING DIFFICULTIES

Reference number

2021-23-SAS-RD / 2839LM

#### **II.1.2) Main CPV code**

- 85321000 - Administrative social services
  - FA01 - For educational use

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Universities wish to secure educational assessments for Specific learning difficulties. It is not seeking, nor is it in a position to administer, clinical diagnoses on behalf of its students.

There are two main aims from being in receipt of the assessment reports:

- to support students with a diagnosis to achieve their full educational potential;
- to secure funding through the Disabled Students' Allowance.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,940,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85148000 - Medical analysis services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield city centre

### **II.2.4) Description of the procurement**

The Universities wish to secure educational assessments for Specific learning difficulties. It is not seeking, nor is it in a position to administer, clinical diagnoses on behalf of its students.

the 2 universities collectively make approximately 1300 referrals per year leading to approximately 1200 educational assessments

### **II.2.5) Award criteria**

Quality criterion - Name: Student experience - supported students / Weighting: 7.5

Quality criterion - Name: Student experience - removing barriers / Weighting: 7.5

Quality criterion - Name: Student experience - next steps / Weighting: 1

Quality criterion - Name: Student experience - complaints and appeals / Weighting: 4

Quality criterion - Name: Service delivery - processes / Weighting: 10

Quality criterion - Name: Service delivery - Aims and requirements / Weighting: 4

Quality criterion - Name: Service delivery - extra steps / Weighting: 2.5

Quality criterion - Name: Service delivery - reporting requirements / Weighting: 6

Quality criterion - Name: Service delivery - deliveery / Weighting: 7.5

Quality criterion - Name: Social value - your organisation / Weighting: 8

Quality criterion - Name: Social value - student employability / Weighting: 2

Price - Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: £1,940,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

the initial term can be extended with a further period of four years, creating a total possible contract term of 6 years

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As defined in the invitation to tender documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 September 2021

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 September 2021

Local time

1:10pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Universities' legal services teams

Sheffield

Country

United Kingdom