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Planning

School Resource Management Webinars

Department for Education

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-018662

Procurement identifier (OCID): ocds-h6vhtk-03ddd5

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Section I: Contracting authority

I.1) Name and addresses

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

Email

esfa.srma@education.gov.uk

Telephone

+44 3700002288

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

https://www.gov.uk/government/organisations/department-for-education

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

School Resource Management Webinars

II.1.2) Main CPV code

• 80570000 - Personal development training services

II.1.3) Type of contract

Services

II.1.4) Short description

The design and delivery of training webinars on the topic of school resource management

II.1.5) Estimated total value

Value excluding VAT: £280,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

• 80570000 - Personal development training services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

II.2.4) Description of the procurement

In 2022 the Department commissioned a fourth round of training for school business professionals (SBPs) in Integrated Curriculum and Financial Planning (ICFP) and other elements of School Resource Management (SRM). The supplier delivered 170 webinars with 5,508 total attendance.

This project was part of the Department's objective of achieving excellent school resource management and the delivery priority of making every pound count towards supporting pupils realise their potential. We have received very good feedback from this project and want to run a fifth round of training this year - as we committed to do in the second iteration of School Resource Management strategy.

The requirement is the production and delivery of 7 new webinar modules on areas of SRM that will enable attending delegates to improve their capability in key areas of resource management whilst allowing us to raise further awareness of the SRM offer. 160 webinars will be delivered live and the webinars will be recorded for hosting on the Department's website.

The areas covered will be

Finance

- 1. Integrated Curriculum & Financial Planning (ICFP): Practical Examples
- 2. Funding and Income Management
- 3. Strategic Financial Planning

Commercial

4. Procurement: compliance and maximising value

Estates

5. Strategic Estate Management

HR

6. HR/Staff Management

Digital

7. Digital and Technology Standards

We estimate the total cost of this project to be no more than £220-280k plus VAT and for this we expect the supplier to:

- Design all content,
- Market the course,
- Deliver 160 live webinars,
- Provide additional learning resources,
- Record the webinars for the Department to host on gov.uk
- Evaluate the course

The potential participants for this programme are school business professionals (SBPs), headteachers, other school leaders, governors and LA finance officers.

Some of the existing webinars can be viewed here, under the 'ICFP training' section:

https://www.gov.uk/guidance/integrated-curriculum-and-financial-planning-icfp

II.3) Estimated date of publication of contract notice

5 July 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes