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Award

TD2146- Bulk Mailing and Print Services

DERBY CITY COUNCIL

F15: Voluntary ex ante transparency notice

Notice identifier: 2024/S 000-018639

Procurement identifier (OCID): ocds-h6vhtk-04707f

Published 17 June 2024, 2:49pm

Section I: Contracting authority/entity

I.1) Name and addresses

DERBY CITY COUNCIL

Corporation Street

Derby

DE1 2FS

Email

procurement@derby.gov.uk

Telephone

+44 1332640768

Country

United Kingdom

Region code

UKF11 - Derby

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.derby.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TD2146- Bulk Mailing and Print Services

Reference number

TD2146

II.1.2) Main CPV code

- 79824000 - Printing and distribution services

II.1.3) Type of contract

Services

II.1.4) Short description

The supply of Bulk Mailing and Printing Services in respect of the production and dispatch of a range of documents.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £270,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

Main site or place of performance

Derby City

II.2.4) Description of the procurement

Bulk Mailing and Printing Services

II.2.11) Information about options

Options: Yes

Description of options

Contract to start 01/10/2024 and expire 30/09/2025 with no options to extend.

II.2.14) Additional information

Award of a contract without prior publication of a call for competition in OJEU as the procurement falls outside the scope of application of the directive. The Council will observe a 10 day standstill period.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

Award of a contract without prior publication of a call for competition in OJEU as the procurement falls outside the scope of application in accordance with Article 32ii of Directive - competition is absent for technical reasons.

Veat notice needed for 12-month contract, due to ongoing review and changes to the production and distribution of bulking mailings. Moving forward Derby City Councils preferred method for the distribution of mail will be electronic as this is the most cost-effective option. If it is operationally viable and cost effective this process will be bought back in-house.

A full review of all options regarding production and distribution of mail is ongoing and until complete we will not have a clear idea on whether a new Bulk Mailing contract will be necessary. If a new contract is required, we will also need to determine the volume of any mail and spending involved, which we will not know until the review is completed. The review is expected to take 12 months.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

Contract No

TD2146

Title

Bulk Mailing and Print Services

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

14 June 2024

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Financial Data Management Ltd

7 Segro Business Park, Bidder Street

London

E16 4ES

Country

United Kingdom

NUTS code

- UKF11 - Derby

Companies House

02827644

Internet address

www.fdmdocumentsolutions.co.uk

The contractor/concessionaire is an SME

Yes

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Initial estimated total value of the contract/lot/concession: £270,000

Total value of the contract/lot/concession: £270,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

Derby

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Derby City Council

Derby

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council will observe a 10 day standstill period.

VI.4.4) Service from which information about the review procedure may be obtained

Derby City Council

Derby

Country

United Kingdom